

# **POULSHOT PARISH COUNCIL**

## **MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD IN HUNLOKE HALL**

**ON**

**WEDNESDAY 12TH OCTOBER 2022 AT 7.30 PM**

**PRESENT:** Cllr Mike Davis (Chairman)  
Cllr Liz Bissett (Vice Chairman)  
Cllr Dan Scott (RFO)

**OFFICER:** Jeannette Young (Clerk)

**PUBLIC PARTICIPATION:** 1 member of the public was in attendance.

The member of the public asked for confirmation that Poulshot Parish Council (PPC) had received the note regarding trees to be planted in the village. Permission has been granted to plant two trees on Parish land, two on Church land and two on land at Broadway. Two sites have been declined. It was confirmed these trees were being planted under the Queens Green Canopy initiative, the Chair stated that full approval from PPC had been given at a previous meeting and this had been relayed to members of the public at the meeting on 27<sup>th</sup> September 2022.

Concern was also raised about the new allotment tenancy agreements not providing a guarantee for the ability to keep poultry on their current allotment. It was claimed the old tenancy agreement did provide for this opportunity and questioned if the new agreement could be amended.

### **60/22 Apologies**

Apologies were received from Cllr Claire Church, Cllr Tim Hues, Cllr Nina Jeffries and Cllr Caroline Nichols

### **61/22 Declarations of Interest**

No Declarations of Interest were received.

### **62/22 Request for Provision of Office Equipment**

The request for the purchase of a laptop computer, an external hard drive for backups and basic mobile phone was discussed and also the purchase of a printer, ink and paper. There was concern raised that the PPC should be trying to be as paper free as possible, however it was stated that although minimal there are

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external organisations that require scanned or paper copies of documents, and also a need to keep a paper signed copy of minutes. After discussion on costs of equipment, hardware, operating platforms and software such as Microsoft Office and virus protectors; it was proposed by Cllr Bissett and seconded by Cllr Davis and

**UNANIMOUSLY RESOLVED** to purchase the following for use by the clerk, a laptop computer loaded with a virus protector and Microsoft Office or equivalent, external hard drive (for backups) mobile phone, printer, ink and paper, all to be purchased by the RFO for no more than £650.00

### 63/22 Allotments Update

The RFO introduced plans and co-ordinates on the location of the four allotments. These documents will be used alongside the tenancy agreements. There followed a discussion regarding the position and size of the plots along with a possible rental adjustment for the year 23/24. This adjustment to be reconsidered in 2023.

Following the concerns raised by the member of the public, regarding an old agreement they had signed which was in line with the 1950 Allotment Act, allowing the keeping of hens on their allotment and the new agreement not making this clear, it was therefore proposed by Cllr Bissett and seconded by Cllr Davis and

**UNANIMOUSLY RESOLVED** to amend the wording and attachments to the new allotment tenancy agreements to thus enable the clarification on the keeping of hens in line with the allotments act of 1950 (*section 31 point 12*), **and** for further clarification, add the newly created plans to show the location and size of plots.

Meeting ended at 19:55

Signed.....



Date.....

