

POULSHOT PARISH COUNCIL
PARISH COUNCIL MEETING 10th JANUARY 2017, 7:30PM
THE VILLAGE HALL, POULSHOT
MINUTES

Present: Councillors: Mr G Collett (Chairman) [GC]; Mr S Housby [SH]; Mr A Baber [AB]; Mr B Hamilton [BH]; Mr N Hunloke [NH]; Mr T Nixon [TN]

Apologies: Mr T Coleman [TC]

Also present: 7 members of the public; Parish Clerk, Mrs E Martin [EM]

Meeting commenced 19:34 pm.

16/17/086 Apologies for absence.

Cllr. T Coleman

16/17/087 Declarations of Interest.

SH; NH; BH; AB; declared an interest related to Agenda Item 8 (Village Trust)

16/17/088 Agree minutes of previous meeting (November 2016)

November Minutes accepted [NH Proposed. TN Second. **Agreed**]

Resolved 1) Minutes to be accepted.

16/17/089 Chairman's Announcements

GC welcomed the members of the Council and attendees

GC told the audience the sad news that parishioner George Webb had passed away and that the Council send their condolences to his family

GC informed everyone that the Over 60's meal went well. The Council extended its thanks to all those who participated

The Carol Services held at St Peter's was also a huge success with standing room only. and a donation was raised for the Air Ambulance Charity.

Dan Baber's estate left a legacy to several community groups associated to the village, to include St Peter's Church, Village Hall, Village Trust, Village Magazine, Cricket Club and the Parish Council. The Council, upon request, will be erecting a bench in memory of Dan.

16/17/090 Wiltshire Councillor's Report (Cllr. J Seed)

There is a £10 million shortfall in the budget. Whilst this amount seems excessive this is in fact 2.5 days of total running expenses for the Council. The Council is critically looking at the budget but J Seed has confirmed that it is likely some grant programmes will be abolished to meet the annual budget cuts. Non-domestic rates may be able to stand leaving the goal at 35% retention. The budget will be released to the PPC in due course for review. The PPC need to know that many more items of work and organising are being pushed to the local councils due to the budget restraints.

The Area Board met in December (final meeting for the year). J Seed reported that Poulshot has been well supported in the area board reviews.

J Seed spoke to the PPC regarding agenda item 12(a) early as he advised that he was unable to stay for the full meeting. J Seed fully supported any concerns and/or queries regarding the traffic calming/concerns at the intersection of the A361. However, it was advised that Poulshot (PPC) needs to take the appropriate time to consider/plan what the Village would like to see happen on the A361 and ensure that appropriate research and understanding has been sought before making requests for any alterations. J Seed offered his ongoing support and help to formulate a plan before a formal request is

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made for any changes. Any suggested solutions need to be thought through to avoid unwanted/undesired changes for access to Poulshot from the A361.

Action: EM to ask Parishioners for copy of any correspondence made to Wiltshire Council regarding the A361. Meet and discuss with Rowde and Potterne Councils to explore if similar concerns exist and next steps.

EM

16/17/091 Public Participation

Cllr T Nixon Informed the council that the hedge on Hay Lane is becoming over grown and beginning to cross over onto the Green. Because of this The Green is starting to show signs of damage as drivers move over to the edge to avoid the overhang. The hedge needs to be cut back. **Action:** GC to talk to the Curnows and ask for the hedge to be managed.

GC

J Martin Asked the Council for continued financial support for the Village Magazine for 2017/2018. The Council was made aware that the management of the magazine has evolved and now runs at a very small profit (with the Council grant) each month. The magazine did receive a legacy from Dan Baber and this help with cash flow as much of the burden of the deficit is met from personal funds at present. The Council remains supportive of the Village Magazine and will discuss in the Budget Review later

C Henwood Addressed the council with information regarding possible fly tipping on the Broadway. As well he asked who owns the gateway just South of the track. **Action:** EM – to write to Paul Millard and ascertain who owns the gate-way and property line.

EM

16/17/092 Village Green Maintenance

The Clerk reminded the Council that she will be obtaining quotes for the grass cutting of the Green for 2017/18. GC informed the Council that Simon will not renew his lawn mowing contract with Poulshot for 2017. A lengthy discussion about how the Green is maintained (what level) of grooming is required took place. The Council also re-reviewed the maintenance suggestions submitted by the Village Trust in 2016 to discuss if their suggestions would be affordable. EM informed the council that she and GC will be meeting with Steve Mundy and Rebekah Jefferies from Rowde PC to discuss a letter received from Rowde Clerk in 2016 about a shared Steward programme between the two villages. EM asked the council to write to her with any queries or comments that they may have so it may be discussed in the meeting. The Meeting is scheduled for 20th of January 2017, 13:30 at the Raven. The Council believes further information is required for this agenda item before a decision can be taken.

Action: EM to obtain any quotes required. EM to contact the Cricket Club to determine if there is opportunity for working in coalition formally for the main area of Green re lawn mowing.

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Action: EM asked to contact Wiltshire Council to determine if the scheme for providing lawn equipment for Villages is still running. EM to add Green Maintenance to the March agenda

16/17/093 Village Trust – Progress Review

The Council discussed if any further information had been confirmed regarding the charitable status of the Village Trust and the rules to remain as such should they become officially again under the Parish Council and not a separate committee. BH (Treasurer for the VT) stated that he has had no luck in sourcing any information from the Charity Commission regarding this issue but that there are significant financial ramifications for the charity if they dissolve this element of the VT. SH called for a vote and an informal vote was taken to support the idea of assuming the VT or some of its responsibilities back under the PPC, subject to legal and procedural issues being understood. The majority felt this would be an acceptable idea for the future once the details are sorted out. **Action.** EM to continue to work with the VT to understand their goal and any ramifications for the Council in taking some, or all, of the VT responsibilities.

EM

NH (Chair to the Village Trust) asked in principle if the Council was agreeable to consider the support of an application to the Community Fund for the Village Trust. In principle, the Council said they would consider the application but it would need to go through the same process as previous applications for recommendation.

The status of the future of the Village Trust and its responsibilities will be reviewed at next meeting

16/17/094 Planning Matters

New Applications Received For Discussion

Application 16/12060/FUL – Re-submission of prior application 16/05678/FUL – No objections

16/17/096 Higher Green Farm – Progress Review

An update on the progression of Higher Green Farm was provided by the Clerk. Since the previous meeting the informal Consultation has been completed by RCC. Albeit there is no statutory requirement for any notification to be provided publically beyond the contracted consultation work, the PPC agreed with Mr Sault to not only provide letters for Consultation to any resident on the Green and Parishioner's that potentially could hold Common Rights attached to their current property but also to include those residents that own the properties that back onto the 1.25 acre of land proposed in the agreement and to post information for public consumption in the Village notice boards, at the Higher Green Farm entrance and in the local Poulshot Magazine. A total of three responses were received to the Poulshot Parish Council by the Consultancy Company as the content within them did not address the actual query for Consultation and therefore were not the responsibility of the Consultancy company to respond. It is unknown how many responses have been received in total to RCC.

Withy King has been contacted as acting Solicitor for the PPC interests in HGF to ensure they are prepared and ready to complete the searches required. Following this, there will be a formal Consultation that does hold Statutory requirements for notification to be announced when more is known.

The PPC were also notified that a FOI (Freedom of Information) request has been received and is in the process of being completed.

16/17/097 Public Footpaths – Update

TC had agreed at the previous PPC meeting in November to put forward the PIGS Grant application to Wiltshire seeking funding of financial support for new gates at Poulshot 25. This application has been submitted and in principle agreed with conditions. Wiltshire CC is asking for matching funds: At least a one-third match in funds before final approval.

The Council discussed the idea of putting forward an application to the Community Fund for the required funds in the amount £333.00. In principle, the Council said they would consider the application but it would need to go through the same process as previous applications for recommendation.

The PPC announced that Leighball Lane has been cleared by Wiltshire Council.

The PPC was made aware that horses have been using the public foot paths and due to the weather it has caused some damage that walkers need to be aware of.

16/17/098 Correspondence and Circulars Received

The Clerk mentioned that there have been several comments on Social Media regarding the recent spate of accidents on Caen Hill. Some of these comments were wondering whether there is something the Council can do to improve the current situation. Cllr. J Seed had previously discussed the issue during his address.

The Council agreed to speak to Rowde PC to see if there is common ground or shared issues [**Action**. Clerk to setup meeting]. The Clerk [**Action**] also agreed to contact the Police for official guidance on the correct procedure of entering and exiting the junction and to publish in the Village Magazine.

The Clerk circulated details of the new Police Commission budget and consultation and the contact details of the new Police Community Contact. **Action:** Clerk to arrange for the details to be placed in the Village News.

16/17/099 Financial Review and Budget Agreement

The Clerk presented the proposed budget for 2017/18 for agreement. The budget included the immediate payback of the contingency fund to the standard 30% that the Council has worked to over the last few years.

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Council felt that the contingency fund could be paid back over three years instead so that the increase in precept was not so drastic.

The Council voted to accept the budget on these terms [NH Proposed. AB Second. **Agreed**]

Resolved 1) That the proposed budget be accepted

Action: Clerk will file the precept request with Wiltshire Council.

16/17/100 Actions By Council From Prior Meetings

EM to write a cheque for the village hall trust outcome: completed

EM and TN to review the state of the ditches in the village with action items if needed. Outcome: TN reviewed and emailed no required work needed

BH to provide name and details of information regarding the contact for the local ditches. Outcome: EM emailed contact to set a formal time to meet and review.

16/17/101 Disbursements

Cheques Written

- a) 000554. Wessex Tree Care (HC Trees) £2700
- b) 000555. Simon Franklin (Green Maintenance) £576 (Against PO 16003) [Withdrawn/Lost]
- c) 000556. Simon Franklin (Green Maintenance) £108 (Against PO 16003) [Withdrawn/Lost]
- d) 000557. Poulshot Cricket Club (Landfill Grant Pass-through) £500.00
- e) 000558. HMRC (Salary Tax) £***.**
- f) 000559. Cambridge Bank (Internal Transfer to Community Fund Savings) £60,000
- g) 000560. Poulshot Village Hall. (PCF hall hire, September). £6.00
- h) 000561. Poulshot Village Hall. (Poulshot Village Council, November). £12.00
- i) 000562. Poulshot Village Hall. (PCF hall hire, December). £6.00 [Unused. Rolled to February]
- j) 000563. Poulshot Village Hall. (Poulshot Village Council, January). £12.00
- k) 000564. Simon Franklin (Green Maintenance) £390 (Against PO 16003)
- l) 000565. Poulshot Village Hall (Community Fund) £2500.00 (Against CFO 106)
- m) 000566. Kate Hunloke (S.137 Grant. Over 60s Dinner) £250
- n) 000567. VOID
- o) 000568. Replacement Cheque for 000555. [To be released on cancellation confirmation]
- p) 000569. Replacement Cheque for 000556. [To be released on cancellation confirmation]

Purchase Orders

- q) 16009. Wessex Tree Care £2700.00 (paid September) Payments complete

Community Fund Disbursements

- r) CFO 106 Poulshot Village Hall. £2500.00 (See Chq 565)

16/17/102 Next Council Meeting

Next meeting date set as Tuesday 6th March 2017 7:30pm

16/17/103 Items Of Maintenance

Nil

16/17/104 AOB

Cllr. Baber agreed [**Action**] to research the costs of a bench in memory of Dan Baber. The legacy money, £1000, will be used for the bench and its associated maintenance. Location of the bench will be agreed at a later meeting.

16/17/105 Key Messages

Action: SH to write Key Messages

Meeting closed 21:30

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EM

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Minutes Agreed As a True Reflection _____