

POULSHOT PARISH COUNCIL

Cllr Mike Davis (Chair)
Cllr Liz Bissett (Vice-Chair)
Cllr Claire Church
Cllr Tim Hues
Cllr Nina Jeffries
Cllr Dan Scott
Cllr Chris Dyke

28 February 2024

Dear Councillor,

You are summoned to attend a meeting of Poulshot Parish Council on Tuesday 5th March 2024 at 7.30 pm in the Village Hall.

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public for 15 minutes at 7.30 pm, if required, prior to the start of the meeting, in accordance with the Parish Council's Standing Order No 3.

Yours sincerely

A handwritten signature in cursive script that reads "Jeannette Young". The signature is written in dark ink and is positioned above the printed name and title.

Jeannette Young
Parish Clerk

POULSHOT PARISH COUNCIL
COUNCIL MEETING TO BE HELD IN
THE VILLAGE HALL
ON TUESDAY 5th MARCH 2024 AT 7.30 P.M.

The Press and Members of the Public are welcome to attend.

The Openness of Local Government Bodies Regulations 2014 permits the audio and visual recording and photography of the Council and Committee meetings by the general public and/or media. It would be appreciated if persons wishing to take photographs or to record a meeting, were, wherever possible, notified to the Chairman or Clerk before the meeting concerned.

Public Participation-

No decisions or arrangements will be made in this section. You will be allowed a maximum of 3 minutes. Maximum of 15 minutes allowed in total, in accordance with Standing Order No 3.

AGENDA

1. Apologies

To consider apologies.

2. Disclosure(s) of Interest.

To receive any declaration of interest by a member in relation to matters to be considered at this meeting as required by the Code of Conduct.

3. Minutes

To confirm as a true record the Minutes of the meeting of the 16th January 2024. The attachments will form part of these main minutes but will not be redistributed with this Agenda.

4. Chairman's Announcements

- Warm welcome to new Cllr Chris Dyke.

5. Police Report

The police report from January 2024 attached

6. Update from Wiltshire Councillor Tamara Reay

7. Planning Applications:

Comments and observations to be submitted to Planning at Wiltshire Council on the following applications.

Decision for Noting

Application Ref PL/2024/00322 - Prior Notification - Building
Address: Lodge Farm, Poulshot Road, Poulshot, Devizes, Wilts, SN10 1RQ
Proposal: Agricultural building of standard agricultural construction.
Applicant Name: M P Hues & Sons Case Officer: Joe Leesam
Decision Date: 05-02-2024 Decision: Prior Approval Not Required
Application Link: <https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001CGN2H>

Amended Plans/Additional Information – For Comment

Application No: PL/2023/09946
Application Type: Full planning permission
Proposal: Erection of single storey dwelling
Site Address: Land to North East of Higher Green Farm, Poulshot Road, Poulshot, SN10 1RW
Applicant: Mr and Mrs G Curnow

Further to previous notification, please note we have now received amended plans and/or additional information for the above proposal.

These can be viewed on the website by clicking on this link:

<https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001CEuWY>

If you wish to make any further comments please do so by 11/03/2024.

Townsend Farmyard Development - For Comment

Gaigers have now submitted their planning application to Wiltshire Council regarding their planned housing development at Townsend Farmyard.

Application No: PL/2024/01509 –

Link [Planning Application: PL/2024/01509 \(wiltshire.gov.uk\)](https://development.wiltshire.gov.uk/pr/s/planning-application/PL/2024/01509)

Application Type: Full planning permission

Proposal: Redevelopment of redundant farmyard to provide 14 'net zero' dwellings (including 4 affordable dwellings) and associated works

Site Address: Townsend Farm Yard, Poulshot Road, Poulshot, Devizes, Wiltshire, SN10 1RZ

8. Openreach Wayleave – attached.

Following the admission by Openreach that they failed to ask for permission from Poulshot Council to lay ducting across the Village Green, because they believed to be Wiltshire Council Land. A Wayleave document has now been produced and is attached for discussion and consideration. No plan has been received however the following comments were made in an email.

In terms of plans for Poulshot, we will follow existing routes, be it overhead or underground, wherever possible, to keep the cost of the scheme within the budget that's been approved. So for future planned works, my understanding is that the only thing that will need additional works is the duct for the green referred to in the wayleave below.

There have also been several offers of a walk through of the planned works should member wish to accept.

9. Wiltshire Council Highway and Footway Improvement Group (HFIG)- Update on Broadway Cinder Track Request (06-23-11).

At the last HFIG on the 25th January, the issue of Poulshot Broadway Lane Byway Improvement request was discussed again.

'Waterlogged byway called Broadway Lane, makes it very difficult for pedestrians and cyclists to navigate in certain places where there is no firm surface. Parish Council would like to investigate funding of an extension to the already cinder tracked part to encompass the entire length of The Broadway or at the very least be able to install a board walk over the areas that get waterlogged'.

Cllr Dominic Muns of Wiltshire Council stated the following in the recorded minutes:

"Email from PC on 23/01/24 includes photos but no data".

The following answers sent from Members to his previous questions were not mentioned..

Members gave the following answers:

*What is being sought? Funding for a cinder track.
Where? Broadway Lane, Poulshot,
How many people will it impact? Ramblers, cyclists, dog walkers etc. Used to encourage people to come to the Village and be able to walk the White Horse Trail of which Broadway Lane is part of.*

He requested 'that the PC undertakes some work to provide the group with an understanding of usage (pedestrian counts, village survey, Facebook poll etc). The Task to stay on April agenda'.

The next HFIG meeting is due to take place on the 16th April 2024.

10. Highway and Footway Improvement Group (HFIG) Request -attached.

Nature of issue; -

The verge between my hedge and the road has been trashed on several occasions by trucks and buses. Last week it was completely messed up by a bus. I have done my best to repair the damage but much of the mud was taken into the road by the bus. This is of course unsightly and a little dangerous for me to clear up. The same issue applies at 14 Poulshot Road.

Request; -

*The verge between my hedge and the road has been trashed on several occasions by trucks and buses. Last week it was completely messed up by a bus. I have done my best to repair the damage but much of the mud was taken into the road by the bus. This is of course unsightly and a little dangerous for me to clear up.
The same issue applies at 14 Poulshot Road.*

Members are requested to provide comment on the request before sending to HFIG for their meeting of 16th April 2024.

11.D Day 80 year Commemorative

A request has been made that the Council marks and acknowledges the 80th year of D Day on 6th June 2024 with the lighting of a beacon.

12. Village Trust Update

In January and following the hedge cutting in Green Gardens Trust members removed broken tree limbs and started the work of tidying wind fall and hedge clipping into the established dead hedges.

The planned event for February for a tidy-up in the gardens was not held as insufficient members were available to ensure the insurance was valid, but with your agreement another opportunity will be sought no date has yet been set.

In a similar vein, there is an opportunity in March for anyone in the village to take part in the national Great British Spring Clean campaign on 16th March followed by the Lent Lunch.

To encourage younger membership and an interest in the village and its surrounds a morning of seed planting is planned to 23rd March for children. Lastly, in early February, Trust members planted two new trees along the Queen’s Platinum Jubilee Walk. One to replace the tree that did not take at the bottom of the Broadway and one part way down the Broadway adjacent to Caroline Morison’s large field to mark the King’s coronation. Our thanks to Caroline for her permission. The saplings are Poulshot born, bred and nurtured by Barry Souden; the acorns coming from the large oak tree that used to be in the farmyard of Higher Green Farm, now Aubrey’s Yard. It is hoped both will survive being dug up and replanted.

Thank you again for your ongoing support.

13. Survey Results- Update

Further responses have been handed in, making a grand total of 40 received.

Highways Would you like to see ?	Traffic Calming	11
	Speed Indicator Devices	21
Transport Does the Village need Bus shelters?	Yes	16

	No	11
Sports for young and old Do Residents need?	Sports pitches or courts	13
	Outdoor gym equipment	10
Recreation for young and old. Do residents need?	Play Areas	23
	Cycle links	16
	Benches	14
	Footpaths	22
	Other	Responses below
Outdoor Facilities Would you like	Additional Allotments	6
	Village Orchard	14

‘Other’ comments received :-

- It would be great to have a decent kids play area, location TBC but for what looks like a great example see Tommy Croker memorial park in Cherhill
- Basketball & Tennis courts needed. Wooden play equipment. Cycle Link in the future.
- Footpath from Green to dual carriageway
- Tennis Court

Suggestions received.

- 1. a decent kids play area: this should cater for different age groups (& existing limited V Hall provision needs consideration as part of this)
- 2. better signed / publicised circular walk around the village (linking pub to the above maybe)
- 3. we need to have a village conversation about the recently inherited Recreation Area what is it going to be used for- do we need it is it adding value or will it be a maintenance cost
- Outside loo's attached to the village hall
- Play areas should be for toddlers as well as teenagers, hence a mix of play equip will be required to satisfy the mix in the parish, such as a Zip wire/basketball hoop/toddler play . Great examples are Hillworth Park and Manton Park, + Edington Park (near 3 Daggers)

- Potholes fixed. Poulshot lake sorted out. Grid a Liz Bissetts fixed (repaired twice and water still gushing out) Why increase the precept when CF is available ? Plus future grants from WC.
- Footpath along Poulshot Road to Main Road. Dog poo bins and contract to empty and litter bins.
- I think there should be an outside toilet attached to the Village Hall for things like Cricket Matches or if people were cycling they could use it.
- Pavement from farm shop to main road. Reinstatement of toddler play equipment at village Hall Establishment of a non road footpath to dual carriageway on east side of the village.
- Cricket net and Play area at village Hall or other suitable location , not Green Gardens.
- Footpath to main road. We need the pub to remain. Dog poo bins. Investigate the cost of employing company who empty.

14. Annual Village Green Maintenance Additional Fee

Due to a mistake in providing members with the full quote from the current provider, the wild area was not included in the original quote for maintenance to the village Green . The flailing of hedges around nature area once in October or November with wild area grass /paths cut as per specification for the year 2024/25 was quoted as £687.00 Net (824.40 inc VAT) Members are asked to consider the additional quote from the current provider: and make a decision -

15. New Website

To receive a Verbal update from Cllr Church

16. Tree Survey

To receive a verbal update from the Chairman,

17. Standing Orders and Financial Regulations. -attached

Following Advice from NALC, Members are requested to approve the following paragraphs below which have been amended in in both documents.

17.1 Standing Orders

18. Financial Controls And Procurement (Page 20)

- a) **A public contract regulated by the Public Contracts Regulations 2015 with an estimated value in excess of £30,000 but less than the relevant thresholds referred to in standing order 18(f) is subject to the “light touch” arrangements under Regulations 109-114 of the Public Contracts Regulations 2015 unless it proposes to use an existing list of approved suppliers (framework agreement).**

NB. (When paragraphs in SO are in bold they are mandatory)

17.2 Financial Regulations

11.1 Procedures as to contracts are laid down as follows: (Page 12)

b) Where the council intends to procure or award a public supply contract, public service contract or public works contract as defined by The Public Contracts Regulations 2015 (“the Regulations”) which is valued at **£30,000** or more, the council shall comply with the relevant requirements of the Regulations

h) When it is to enter into a contract of less than **£30,000** in value for the supply of goods or materials or for the execution of works or specialist services other than such goods, materials, works or specialist services as are excepted as set out in paragraph (a) the Clerk or RFO shall obtain 3 quotations (priced descriptions of the proposed supply); where the value is below £1,000 and above £100 the Clerk or RFO shall strive to obtain 3 estimates. Otherwise, Regulation 10.3 above shall apply.

18. Investment Strategy

To review and approve the current investment strategy - attached

19. Election Costs

For information and noting; - unusually, even though 10 electors asked for an election to be called, only one nomination was received. This meant that because the vacancy was uncontested, it cost the Parish Council in the region of £350. in fees to Wiltshire Council, instead of circa £5000 for a contested election. Also for noting, if an election had not been called it would have given the Parish Council the option of co-option, costing the Council nothing.

20. Finance Report and Bank Balances. To receive and note- To follow.

21. Financial Expenditure.

To consider and to approve the attached expenditure report – To follow.

22. Date of Next Meeting

14th May 2024 – Annual General Meeting

23. Confidential Session

Exclusion of Press and Public It is recommended that under section 100 (A) (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in Part 1 of Schedule 12 (A) of the act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property. And	Public excluded from the meeting to enable consideration of the reports and proposals	Publicity in relation to the proposals could prejudice sensitive negotiations by the Council in
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Any instruction to counsel and any advice received, information obtained or action to be taken in connection with - (a) any legal proceedings by or against the authority,		making its decisions.
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24. Minutes 16th January 2024

To confirm as a true record the Confidential Minutes of the meeting of 16th January 2024.

25. Village Hall Playground

Further consideration to be discussed.