

POULSHOT PARISH COUNCIL
PARISH COUNCIL MEETING 5th July 2016, 7:30PM
THE VILLAGE HALL, POULSHOT
MINUTES

Present: Councillors: Mr G Collett (Chairman) [GC]; Mr A Baber [AB]; Mr B Hamilton [BH]; Mr T Coleman [TC]; Mr N Hunloke [NH]

Apologies: Mr S Housby [SH]; Mr T Nixon [TN]

Also present: 6 members of the public; Cllr J Seed (WCC), Parish Clerk, Mrs E Martin [EM]

Meeting commenced 7:35 pm.

16/17/026 Apologies for absence.

SH and TN absent

16/17/027 Declarations Of Interest.

No new interests declared.

16/17/028 Agree minutes of previous meeting (July 2016)

May Minutes accepted [TC Proposed. BH Second. **Agreed**]

16/17/029 Chairman's Announcements

GC thanked volunteers for all hard work put forward to hold the events of the past few weeks. Poulshot enjoyed the Queen's Birthday celebration to include the cricket match on the Friday evening and the kid's cricket on the Saturday. Tug of war, BBQ and fireworks brought many Poulshot families out for a fun weekend.

The Tea party on the Sunday finished off the weekend.

The Vintage Car Show on the 15th with proceeds going to the Air Ambulance.

July 2nd many attended the Summer Party at Poulshot House.

16/17/030 Wiltshire Councillor's Report (Cllr. J Seed)

The few items to follow up from last meeting have been done and responses returned. GC has now completed comments from the public re planning for the church hall.

Boundary review underway nobody is expected to be affected but could affect Steeple Ashton north of the A350.

Area Board funding is encouraged. Jonathan Seed has helped with the village hall planning and continues to help the process continue.

No questions from the public to Cllr Seed

16/17/031 Update On Higher Green Farm

This application was represented by Mr Dan Sault and Mr Andy Martin on behalf of the applicant Mr Ivor Sault.

This application is in its 7th year. The Parish Council is keen to see a completion of this project. To date and under advice the PPC has approached Withy King to undertake legal duties on behalf of the PPC and the site is scheduled to be reviewed and surveyed by an independent surveyor. Mr Sault is also doing a valuation independently of the PPC.

GC read out the planning letter outlining 8 items of prior decisions. There were no objections to these items.

Action: EM to write to Pippin Homes to summarise all prior decisions and the councils understanding of this application.

EM

16/17/032 Highways And Speedwatch

Mike Wilson (speedwatch) not in attendance.

Cllr TC referred to an email regarding the investigations he has completed with regards to the pricing of Village gates. Information provided shows cost for the gates at £1400 a pair. Mike Wilson has been cc'ed and Cllr TC awaits a response.

Chairman GC confirmed that he and the Parish Clerk will take formal oversight of Highways work for Poulshot.

16/17/033 Public participation

Mr G Morgan asked if the PPC would be willing to send a letter of to ask our local farm owners to reiterate the publics concerns regarding the speeds that tractors are allowed to drive through the village. Whilst it is known that our local land owners employ contracted work over the busiest times of the year the Council has agreed to send a request for continued support from our farming neighbours to our local residents. Tractors are limited to 25mph and many exceed this speed. Jonathan Seed said that speeds might be a perception as they often look faster to the eye. However one was recorded at 45mph. The local farmers in attendance at the PPCM welcome information on anyone who is under their employment caught speeding and encourage the feedback.

Action: EM to write a letter to local farmers

EM

Mr Malcolm Nixon asked if the PPC has considered more seating around the village.

AB is making repairs on the bench set out in memory of his Grandfather. GC said that it would be nice to have additional seating and the council would take this into consideration.

Action: EM to add to agenda item for September

EM

16/17/034 Planning Matters

Prior Applications

Application 16/04169/TCA - Horse Chestnut Trees Approved

Application 16/00153/FUL - 25 Poulshot Road planning application approved with conditions.

New Applications Received For Discussion

Action: EM to write an email to the Wiltshire Council to change the address where original planning documents are sent.

EM

16/17/035 Poulshot Community Fund

Update from Mr Giles Morgan on behalf of the PCF regarding the recommendations for two applications at the Community Fund meeting 29 June 2016.

The first application was from the Cricket Club asking for a loan of £2500 pounds. The Cricket Club only received half the money expected from the Area Board and therefore require this money for on-going maintenance of cricket machinery and costs. The committee has recommended that this application be supported by the PPC with the view of paying the fund back over 6 months. (March 2017)

[TC Proposed. GC Second. **Agreed**]

Action: EM will contact the Cricket Club for information regarding the funding and will approach J Seed to clarify the situation.

Action: EM to write cheque

EM

EM

The second application was for the traffic initiative (speedwatch). The application was for £500.00 to support bin stickers for Poulshot outlining the speed limit. The CF committee did not recommend this application due to lack of information. The applicant was not in attendance on 29 June 2016. The application would happily be considered should the applicant wish the panel to review again.

Action: EM to contact all parties to communicate the outcome of the CF meeting and ask for clarification on next steps for the application process.

EM

16/17/036 Village Plan and Emergency Plan Update

Small progress on the Village plan has been achieved thus far. It is agreed that the Chair and the Clerk will begin to move this forward and work together to facilitate a plan. There is a WCC document on conservation area. Previous attempts to write a draft plan will be reviewed and an action plan developed.

Action: EM to obtain a copy of the conservation plan in place from NH.

EM

16/17/037 Chestnut, Fir and Green Gardens

Planning permission has been approved. Work will commence on the Chestnut Trees in the next fortnight. GC and EM are scheduled to meet with SM from Wiltshire Tree Service to action a proper estimate for agreement in the next fortnight. The Fir Tree on the Green will be reviewed at that time. Any work agreed for the Green Gardens will be carried out in the autumn.

Action: EM to obtain copy of Green Gardens estimate and hold further discussion with the Village Trust.

EM

16/17/038 Correspondence and Circulars Received.

Nil

16/17/039 Review of Prior Actions for Progress

No other actions were discussed or progressed.

16/17/040 Actions By Council

Marquee: A brief statement from TN has been provided to EM. It states that there has been some work done to repair the marquee for the exception of the side panels.

The PCC agreed to raise insurance claim. [Proposed TC. Second GC. **Agreed**]

Action: EM to raise an insurance claim

EM

16/17/041 Disbursements

Cheques

- (a) 000533: Cllr Tim Coleman. Expenses for Patio Cleaning Preparation £30.89
- (b) 000534: Wiltshire County Council. Footpath Contribution. £500
- (c) 000535: Hampshire Bank (Community Fund). £72,500 (returned)
- (d) 000536: Mandy Housby (Queen's Party). £750
- (e) 000537: J.S. Weeks (Accountant). Annual Return. £120 (PO 16004)
- (f) 000538: WALC/NALC Membership Fee. £138.76

Purchase Orders

- (a) 160004: J.S. Weeks (Accountant). 2015/16 Audit and Annual Return. £120 (see Chq 537)

16/17/042 Next Council Meeting

Next meeting date set as Tuesday 6th September 2016 7:30pm

Subsequent meetings will be, November 1st 2016, January 3rd 2017 and March 7th 2016.

16/17/043 Items Of Maintenance

None

16/17/044 Key Messages

Action: EM and GC to write Key Messages

EM

Meeting closed 20:45