

**MINUTES OF POULSHOT PARISH COUNCIL ANNUAL MEETING**  
**Held on Monday 13<sup>th</sup> May 2013, 7.30pm, at Poulshot Village Hall**

**PRESENT:** A Baber, T Coleman, G Collett, B Hamilton, S Housby, N Hunloke, T Nixon  
Wiltshire Councillor: J Seed  
Clerk: R Jeffries

<b>1</b>	<p><b>01.13/14 Inauguration of new Parish Council</b></p> <p>New Councillors were welcomed by the outgoing Chairman and declarations of acceptance of office were duly signed by all Councillors.</p> <p>Retiring Councillors; Malcolm Nixon, Sue Aldridge, and Joe Baber were thanked for their many years of service and hard work.</p> <p>Congratulations were given to Jonathon Seed, the returning Wiltshire Councillor for Summerham and Seend.</p> <p>PC Emily Thomas was welcomed to the meeting.</p>	
<b>2.</b>	<p><b>02.13/14 Election of Chairman</b></p> <ul style="list-style-type: none"> <li>• G Collett was proposed by N Hunloke and elected unanimously as Chairman. G Collett completed his declaration of acceptance of office as Chairman. G Collett thanked N Hunloke for all of his hard work as Chairman.</li> </ul>	
<b>3.</b>	<p><b>03.13/14 Election of Vice- Chairman</b></p> <ul style="list-style-type: none"> <li>• S Housby was proposed by G Collett and was elected unanimously as Vice-Chairman. S Housby completed his declaration of acceptance of office as Vice-Chairman.</li> </ul>	
<b>4.</b>	<p><b>04.13/14 Register of Members' Interests</b></p> <ul style="list-style-type: none"> <li>• Login details for online registration of business interests were circulated to all Councillors prior to the meeting.</li> <li>• There were no further business interests to record at the meeting.</li> </ul>	
<b>5.</b>	<p><b>Public Question Time (19 attenders)</b></p> <ul style="list-style-type: none"> <li>• Cllr Seed was asked about the new runway which is being built at Keevil airfield. There was some concern about the number of additional sorties that Cllr Seed mentioned as the flights affect the whole village. There will be a meeting between Cllr Seed and the contractors on Thursday 16th May to discuss the possible impact that this will have on the surrounding villages. The Parish Council will continue to monitor the situation.</li> <li>• A question was asked about why there is a 40mph speed limit as you enter the village from Caen Hill, and not a 30mph limit. Cllr Seed responded to say that the results of the recent metro count did not prove that there is a speeding issue in the village: 12,000 journeys were counted, with an average speed of 44.8mph. Community Speedwatch would not be able to caution drivers at this speed.</li> <li>• PC Emily Thomas recommended that a Community Transport issue is lodged for Poulshot with a request for a speed review. It is a Highways issue, not a police issue. Cllr Seed recommended that a representative of the Parish Council attends the Community Area Transport Group (CATG) meeting on Monday 20<sup>th</sup> May. T Coleman has agreed to attend. (Clerk's note: T Coleman attended the CATG meeting: the issue number is 2944).</li> <li>• It was suggested that the grass verges be cut back on a regular basis to make it safer for pedestrians, although some thought that due to the high nature of the verges this may not help to improve safety for pedestrians. It was noted that the sides of the road are in a poor condition.</li> </ul>	TColeman

	<ul style="list-style-type: none"> <li>• PC E Thomas updated the meeting on a recent theft at the Three Magpies pub: a shed was broken into. Also there have been a lot of canal thefts. In Seend, there have been shed break ins. Anti-social behaviour is quite low in the villages.</li> </ul>			
6.	<b>5.13/14 Agree the Minutes of the Parish Council Meeting held on 5<sup>th</sup> March 2013:</b> Minutes agreed. Proposed by N Hunloke. Seconded by S Housby.			
7.	<p><b>Matters Arising &amp; Actions taken from meeting on 5<sup>th</sup> March 2013</b></p> <ul style="list-style-type: none"> <li>• 6.13/14 Planning application: 13/00341/TCA: Work to trees in a conservation area: to fell one Robina Acacia tree by 6, The Green, Poulshot, SN10 1RT. The Parish Council had no objections. Clerk to notify WC.</li> <li>• 7.13/14 Letter regarding speeding through the village was dealt with in Public Question time.</li> <li>• 8.13/14 Permission was requested by a non-resident for use of the Village Green for a wedding reception. The Parish Council voted against giving permission for the reception to be held on the Green (5 against, 2 for).</li> <li>• 9.13/14 Good Neighbour Scheme representative will be invited to the next Parish Council meeting to be held on Monday 15<sup>th</sup> July.</li> <li>• 10.13/14 A request has been made to hold a carriage drive in the village on 30<sup>th</sup> June, starting on the Village Green. The Parish Council agreed to the event being held, on condition that the carriages are parked considerately on the Green and that any damage that is caused will be made good. Also a request was made to keep the carriages off the cricket and football pitch.</li> <li>• 11.13/14 I. Sault gave an update on the proposed development on Higher Green Farm. Mr Sault reported that the issue of access to the new planned houses has been on-going for 5 ½ years. A liability study has been lodged to omit affordable housing. There will be a list of conditions to accompany the new criteria.</li> <li>• 12.13/14 Village Trust Update: T Coleman has met with Esther Daly and Michael Crook: WC's Conservation and Rights of Way officers, and agreed maintenance to existing pathways. <ul style="list-style-type: none"> <li>○ P.I.G.S grant to improve footpath Poul21 has not been used yet. Details are to be confirmed with Esther Daly.</li> <li>○ Village Trust has made an application to P.I.G.S for a new footpath which has been identified west of the village. It is hoped that this will help to achieve a circuitous route around the village.</li> </ul> </li> <li>• 13.13/14 A member of the audience requested that D Baber be informed before any further gravel is placed on the Broadway. T Coleman and N Hunloke both confirmed that they had spoken to Danny Baber before anything happened and that Parish Council are working with Wiltshire Council to improve the condition of the Broadway.</li> <li>• 14.13/14 It was noted that the Conservation Area does not cover the whole village. Some properties fall outside of it. Clerk's note: Mandy Housby is leading the work on the Conservation area and parishioners are encouraged to contact her if they have any issues.</li> </ul>	Clerk		
8.	<p><b>15.13/14 Parish Council meeting dates 2013 - 2014</b></p> <ul style="list-style-type: none"> <li>• It was agreed that the Parish Council would meet on the third Monday of every other month. Dates listed below.</li> </ul>			
9.	<p><b>16.13/14 Financial Matters</b></p> <ul style="list-style-type: none"> <li>• The following payments were authorised. Proposed by N Hunloke, seconded by B Hamilton.</li> </ul> <table border="1" data-bbox="256 1899 1257 1942"> <tr> <td>PC Insurance</td> <td>304.86</td> </tr> </table>	PC Insurance	304.86	
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	<p>17.13/14 Clerk asked the Council to verify the financial accounts for 2012-13. Annual return for 2012 – 13 was duly signed. Clerk will send paperwork to Weeks, the internal auditor for inspection</p> <p>18.13/14 G Collett confirmed that S. Franklin will continue to cut the Village Green. There will be an increase in cost to £360 per cut (6 or 7 times a year) to cover public liability costs.</p> <p>19.13/14 The Parish Council resolved that J Baber and M Nixon, both recently retired Parish Councillors and authorised signatories, be authorised to sign the cheques on this occasion as an emergency measure pending the completion of a new bank mandate authorising members of the Parish Council to be new authorised signatories. Bank mandate to add new signatories to the bank account to be signed.</p>	Clerk						
<b>10.</b>	<p><b>20.13/14 Review of Asset Register</b></p> <ul style="list-style-type: none"> <li>• Register reviewed.</li> <li>• Issue was raised about registering the Village Green as an asset. Clerk to investigate.</li> </ul>	Clerk						
<b>11.</b>	<p><b>21.13/14 Correspondence</b></p> <ul style="list-style-type: none"> <li>• Rights across the Village Green: the Parish Council are still investigating the requests and taking legal advice.</li> </ul>							
	<p>Next meeting –<b>Parish Council Meeting: Monday 15<sup>th</sup> July 2013, 7.30pm</b></p> <p><b>Future meeting dates</b> - Monday 16th September 2013, 7.30pm, Monday 18<sup>th</sup> November 2013, Monday 20<sup>th</sup> January 2014, Monday 17<sup>th</sup> March 2014, Monday 19<sup>th</sup> May 2014</p>							

A reminder that all requests for work/or goods should be presented to the Parish Council first for authorisation.

Signed: ..... Chairman Date: .....