

POULSHOT PARISH COUNCIL  
PARISH COUNCIL MEETING HELD IN VILLAGE HALL ON TUESDAY 12<sup>th</sup> July 2022 AT 7.30 pm  
(IAW LGA 1972 Sch 12 Part II)

**To Hear Public Comments/Questions.**

No comments or questions. 3 members of the public in attendance. Tamara Reay, Wilts Councillor

**Present:** Cllr Dan Scott, Cllr Liz Bissett, Cllr Claire Church, Cllr Mike Davis (Chair)

1. 28.22 **Apologies**

Cllr Hues, Cllr Nichols, Cllr Jeffries

2. 29.22 **Disclosure(s) Of Interest and Granting of Dispensations**

Cllr Bissett and Cllr Church – Townsend Farm, Land Development

3. 30.22 **Approval of minutes for 18<sup>th</sup> May 2022 and 28<sup>th</sup> June 2022**

Cllr Scott proposed they should be accepted, Cllr Bissett seconded, all agreed.  
Cllr Davis signed and initialled the minutes.

**Matters arising - None**

4. 31.22.1 **To hear Chairman's announcements**

Cllr Davis talked about Devizes and the concerns regarding activities and actions of people in the marketplace in particular. Cllr Davis explained he has lived in Devizes all his life and made the observation the more level of activity in the town, potentially, relating to drugs was on the rise. He also raised concerns around planning developments in the town i.e. Wadworth Brewery/Wharf site and Devizes Hospital

Tamara Reay suggested attending Devizes Area Board which is due to sit again on 5<sup>th</sup> October.

Cllr Davis suggested we didn't need any more retirement housing. Concern expressed about proposed change.

Parishioner spoke to Iain Wallis (Devizes North Councillor) – Wiltshire Council about to redo development plan which will encompass all that is going on with Devizes.

31.22.2 **Planning Applications**

PL/2022/05251 – 44 The Green, Two trees to be managed

PL/2022/05250 – 26 Middle Green Farm – One tree to be managed

Councillors have looked at the applications and are happy but would like to give another week for parishioners to pass comment to the Parish Council before they log approval. Approval will be sent by the 1 Aug deadline and reported to full council at the September meeting.

31.22.3 **Tamara Reay update – as she was not listed on the agenda, she spoke during Chairman's announcements.**

Wiltshire Council agreed a additional £2million funding over 5 years to cover 3 main areas.

- Refresh of white lining
  - o Cllr Church asked if this was to include speed limits painted on the road. It was suggested to contact Matt Perret at Highways to get this looked at. Logging on My Wilts has not proved successful to date.
- Gully clearing
- Fly tipping enforcement

Update on Local Cycling and walking infrastructure plan (LCWIP). Will develop a plan where the community want to see an improved cycling and walking infrastructure. Plan will form the basis for capital funding. There is a consultation website including maps where you can comment.  
<https://www.wiltshire.gov.uk/transport-town-cycle-networks>

Closes on 8<sup>th</sup> August. Links to this website will also be shared on the PC website and Social Media Channels.

Devizes Gateway rail station has secured funding package to move onto the next stage. £400,000 has been secured from the Department of Transport. This follows an initial £50k that has been spent so far.

### 31.22.3 Cefywn Stud

Asked, by writing to the chair, if PPC would contribute to filling of potholes leading up to the stables along the track. Chair declined this request. PC does not have funds.

### 31.22.4 Boundary Dispute

No further update on trespass dispute, solicitors who have been instructed by PC Insurance company are currently working on the case.

## 5. 32.22 To review and consider adopting a vexatious complaints policy

Proposed Cllr Davis, Seconded Cllr Bissett.

Cllr Scott suggested the council needed to broaden a statement which would make it more useful. Current policy focuses on complaint, but he suggested it was our time that was a problem. Suggestion was to adopt the policy as it stands and the council can reflect and review over time. For example broadening paragraph 3 'unreasonable persistent and vexatious actions or persistent communications....' Suggesting wider communication that is of a persistent and abusive nature.'

Policy adopted from 12<sup>th</sup> July 2022.

## 6. 33.22 Clerk

Interviewed an applicant who applied for the position, he didn't want to take his application any further and has taken up a post with Cherhill Parish Council.

Cllr Bissett agreed to call Cherhill PC and ask if we could contact other candidates who were not successful but may be interested in working with Poulshot PC.

Tamara Reay suggested contacting Hannah Beckett, clerk to Bulkington PC and Rebekah Jeffries clerk to Rowde PC.

Cllr Bissett to relist advert on WALC if current ad expired.

## 7. 34.22 Website

Defer to next meeting

## 8. 35.22 Jubilee Celebrations

PC has received the following donations.

£100 – Tranquil Moment  
£100 – Poulshot Friends and Neighbours  
£150 – Townsend Barn Nursery  
£100 – Poulshot Cricket Club  
£200 – Poulshot Lodge Farm  
£650 – TOTAL

Total invoices £1,161.28 received. PC had approved £600, there is enough money from PC grant and donations to cover all payments.

All invoices for Jubilee celebrations have been sent by Cllr Jeffries, it was understood contributions were going to be made from Village Trust and Village Hall but not received to date.

All money contributed to go through Parish accounts. Questions were raised regarding payment in the Parish account and reclaiming of VAT. This has been addressed by Cllr Scott. Items that can have VAT reclaimed will come out of the £600 grant from the PC. Items that cannot have VAT claimed against them will come out of the funds kindly donated. Discussion will follow with respect to potential returning any surplus finds.

9. 36.22 **Receive Finance Report, Bank Balances and Spend against Budget**  
Fund Balance as of 11<sup>th</sup> July. Account balance spreadsheet will accompany these minutes.  
Balance of Treasurer's account £106.90.  
RFO recommends moving contingency to Treasurer's account to cover internal and external audit as both those budgets have been exceeded and upcoming payments which are due before we receive the next precept.  
Proposed Cllr Bissett, Seconded Cllr Church  
RFO to make transfers.

10. 37.22 **Consider and Approve Financial Expenditure**  
Grass cutting – £908.84 (Fist of two payments for 2022 season)  
Final Payment Parish Clerk (Jun 22) - £144.00  
HMRC Income Tax - April – June 2022 – £188.00  
Charlton Baker Internal Audit FY21/22 - £360.00  
Proposed Cllr Bissett, Seconded Cllr Church

11. 38.22 **Consider Bids for Internal Auditor**  
Only one response to Internal Audit proposal. Postpone appointment of Internal Auditor until September meeting when three quotes have been received.

12. 39.22.1 **Consider Bid for Community Fund Spend**  
Proposal from Village Trust for Oak Tree Jubilee walk. Fund put forward to purchase trees and Plaques. Trees need to be purchased by August to secure delivery for planting in November. £2,500 to purchase 7 trees, deer netting, compost etc, Village Trust propose to purchase Plaques. Exact 7 locations (use what 3 words app) of trees to be confirmed by VT and permission from landowners provided.  
PC were all in support that this is a great idea and very happy to support the project, but more clarity needed on tree locations and permissions.  
Concerns raised around who will be required to maintain the trees, if on PC land PC will be liable to maintenance. Currently the funds are not available for this. Tree cannot currently be planted in recreation area until it has been decided what is planned for this area.  
Decision needs to be made on whether PC buys trees or VT given a grant. Further discussion needed.  
PC are in support of this application and subject to the questions raised being answered separately funds can be awarded before September in order for the trees to be purchased.  
Funds up to 4k which would cover all expenditure was approved subject to satisfying the councillors questions. Money would come from Community Fund, for which an application has been received.  
Proposed Cllr Scott, Seconded Cllr Church

39.22.2 **Bug Hotel**

Village trust would like to build a bug hotel in the Green Gardens using pallets. Would be framed and potentially have a thatched roof. Location to be in the infill area and not on the perimeter tracks or cross section in the middle of the Green Gardens which would cause access issues for hedge cutting. Build potentially to happen in August/September. Approved by PC subject to confirmation of location.

13. 40.22 **To receive update on planning and housing matters**
- 40.22.1 Housing Needs Survey triggered by PC to understand what Poulshot want and need in terms of development within the village. Flyer has gone to every house in the village via the village magazine. Survey is open from 18<sup>th</sup> July – 16<sup>th</sup> August. Visit [www.wiltshire.gov.uk/housing-local-housing-needs](http://www.wiltshire.gov.uk/housing-local-housing-needs) the link for Poulshot will be under "Current Housing Needs Surveys" section. The PC encourage as many residents as possible to complete the survey.
  - 40.22.2 Townsend Farm – Public display in village hall on 7<sup>th</sup> July 2022. 30-40 members of the village turned up. PC remain open to listen to any comments from the public. Access to all the consultation material and feedback forms are available online until Friday 22<sup>nd</sup> July - <https://gaigerbros.co.uk/public-consultation-july-2022>.

14. 41.22 To set a date of next meeting

Next meeting: 7.30 p.m. Tuesday 13<sup>th</sup> September 2022 in Poulshot Village Hall

Meeting closed.

*WJ Davis*  
*27/9/22.*