

# POULSHOT PARISH COUNCIL

04.22

## Minutes of Parish Council Meeting 1<sup>st</sup> March 2022

This meeting was held in the Village Hall

### Present:

**Chairman:** Cllr Mike Davis (MD)  
**Vice Chairman:** Cllr Liz Bissett (LB)

**Councillors:**  
Claire Church (CC)  
Tim Hues (TH)  
Nina Jeffries (NJ)  
Caroline Nichols (CN)

### Also present:

Chris Stirland (Clerk), Cllr Tamara Reay (TR) – Wiltshire Council  
8 members of the public

#### Public Comment

It was noted that a number of trees had blown down on a bridleway near the village. A member of the public agreed to raise the issue with the Landowner.

### Minutes

Agenda Reference	Item Detail	Action
21/22-114	<b>Apologies</b> Cllr Dan Scott (DS) - Covid	
21/22-115	<b>Declarations of Interest</b>  Declarations of interest regarding item 21/22-119 (Townsend Farm) were declared by: <ul style="list-style-type: none"><li>• Cllr Liz Bissett</li><li>• Cllr Claire Church</li></ul> Declaration of interest regarding item 21/22-130 (Queen's Jubilee) was declared by <ul style="list-style-type: none"><li>• Cllr Nina Jeffries</li></ul>	

  
18/5/22

Agenda Reference	Item Detail	Action
21/22-116	<p><b><u>To Consider the minutes of the PC meeting 17/01/22</u></b></p> <p>Comments/Corrections:</p> <p><u>Resolution</u>: Acceptance of the Minutes as an accurate record was proposed by LB and seconded by NJ. All Councillors voted in favour.</p>	
21/22-117	<p><b><u>Chairman's Comments</u></b></p> <p>Chris Stirland has joined Poulshot PC (PPC) as the new Clerk replacing Richard Culverhouse who has decided to retire from the role. Chris will also become the Clerk at Seend PC.</p> <p>The Chairman and Councillors want to note their thanks for Richards's services to the council</p>	
21/22-118	<p><b><u>ClIr Tamera Reay - Wiltshire Council</u></b></p> <p>Wiltshire Council has passed its budgets. They include changes to car parking charges including charging for Sundays and Blue Badge Holder Parking. The Council is making ~ £1m available to support High Street Businesses.</p> <p>The council has arranged a series of virtual meetings w/c 8<sup>th</sup> March covering the council's 'streetscene' plans and policies on items such as grass cutting and biodiversity.</p> <p>CC to distribute meeting details and arrange attendance from PPC.</p>	CC
21/22-119	<p><b><u>Planning Matters</u></b></p> <p>To consider and decide upon the following applications:</p> <p>PL/2022/00321 - Lodge Farm - Change of Use <u>Resolution</u>: Approved</p> <p>PL/2021/09338 - 3 Poulshot Road - 2 Storey ext. <u>Resolution</u>: Approved with conditions</p> <p>PL/2022/0036 - 21 Poulshot Road - Tree work <u>Resolution</u>: Approved with no objections</p>	


18/5/22

Agenda Reference	Item Detail	Action
	<p>PL/2022/01310 - 62 The Green, Poulshot - Tree Work  <u>Resolution:</u> The PCC objects to the removal of Trees 'T2' &amp; 'T3' as they are on the village green and owned by the Parish Council. Tree 'T1' no objection to its removal.</p> <p>Proposer: MD            Secunder: NJ            Votes: All in agreement</p> <p><u>Townsend Farm</u></p> <p>MD summarised a letter from Devizes based developer (Gaiger) to review the future use of the site and potential development opportunities. It included a request to meet members of PPC and an initial timeline commencing in March with local stakeholder engagement, various planning stages and consultation throughout the summer culminating in a planning application late 2022. The type of development at this point is unclear. It was noted the existing infrastructure such as drainage and sewage may not be adequate to support development in this area.</p> <p>MD and Members of the Planning Sub Committee to meet Gaiger and Landowner 02/03/22 at the Farm.</p>	<p>Clerk to respond to applicants</p> <p>MD &amp; Planning Sub Committee</p>
21/22-120	<p><u>Update on Higher Green Farm</u></p> <p>The final choice of fencing needs to be reviewed as the proposed chain-link solution is not ideal. The fencing agreement expires in May 2022 so a decision is required as to what type of fencing is deployed. An alternative could be considered providing it does not exceed the cost of the original proposal. The suggestion was a more sympathetic solution (post &amp; rail). The landowner agreed to obtain comparative quotes for review by PPC.</p> <p>The land transaction incurred a £100 penalty that has since been challenged by MD and the charge withdrawn</p>	<p>TH to lead</p>
21/22-121	<p><u>Highways</u></p> <p>LB to contact Wiltshire Council Highways Engineer for the dates of the Steward's visits during the remainder of 2022</p> <p>An immediate request is to repair the small potholes around the village hall car park.</p>	<p>LB</p>

*MD*  
 18/5/22

Agenda Reference	Item Detail	Action
21/22-122	<p><b><u>Village Hall Playground and boundaries</u></b></p> <p>Wansboroughs Solicitors has drafted a 'Heads of Terms' agreement. MD and PPC to review and feedback to the Village Hall committee.</p>	MD
21/22-123	<p><b><u>Boundary dispute on Village Green</u></b></p> <p>MD advised the PPC had received a number of new documents and requested the matter be adjourned to the next meeting so time could be given for a review before making a decision.</p>	MD
21/22-124	<p><b><u>Poulshot Community Fund</u></b></p> <p>The fund currently exceeds the Financial Services Compensation Scheme (FSCS) upper limit of £85,000, hence needs to be divided between two savings accounts. There was an action on the previous clerk to complete this.</p> <p>Clerk to investigate and recommend an alternative account</p>	Clerk
21/22-125	<p><b><u>Financial Matters</u></b></p> <p>The outgoing clerk circulated the totals of the 3 Parish Council's Bank Statements dated 25/02/22</p> <p>The following payments were approved:</p> <ul style="list-style-type: none"> <li>• Charlton Baker (January 2022) - £12.50 (£10.42 + £2.08 VAT)</li> <li>• Charlton Baker (January 2022) - £12.50 (£10.42 + £2.08 VAT)</li> <li>• Clerk's Salary (January 2022) - £146.41</li> <li>• Clerk's Salary (January 2022) - £146.61</li> <li>• Village Hall (invoice 445) - £20.00</li> <li>• Village Hall (invoice 476) - £10.00</li> <li>• Village Hall (invoice 477) - £30.00</li> </ul> <p>There was also a Direct Debit for "Open Spaces Society" membership subscription due 01/03/22.</p> <p>Proposer: TH  Seconder: LB  Vote: All Agreed</p> <p>It was noted that there has been no response from the Auditor regarding a financial challenge.</p>	

18/5/22



Agenda Reference	Item Detail	Action
21/22-126	<p><b><u>Bank Accounts/Banking matters</u></b></p> <p>The Councillors restated their intension to move to online banking</p>	
21/22-127	<p><b><u>Disbursements since last meeting</u></b></p> <p>LB has reviewed the accounts and confirmed all have been paid</p>	
21/22-128	<p><b><u>Website</u></b></p> <p>The clerk will start to build a new PPC Website and on acceptance by the Parish Council will transfer the existing domain name when it goes live. The site will incorporate a new email service.</p>	Clerk
21/22-129	<p><b><u>Replacement of Defibrillators</u></b></p> <p>The defibrillator at The Raven is due for replacement in November 2022. A proposal from SWAS will enable the service life of this defibrillator to be extended so that all 3 units can be replaced in Feb 2023. A provision with the PCF for £4,400.00 to cover replacement of all 3 units was made in May 2018 and the grant was approved in the PPC minutes 25/07/18 (Item 18/19/107)</p> <p>CH to request a price for the renewal of the three defibrillators beyond Feb 2023 for a further four years</p> <p>NJ to contact village groups to see if they would like to undertake defibrillator training.</p>	CC NJ
21/22-130	<p><b><u>To consider and agree community matters</u></b></p> <p><u>Queens jubilee Celebrations</u></p> <p>A range of activities are scheduled costing £1,303.</p> <p>Thurs 2<sup>nd</sup> June – Village Beacon and Hog Roast, Fireworks  Fri 3<sup>rd</sup> June – Fete, Queens Derby, Crown Competition, Tug-Of-War  Sat 4<sup>th</sup> June – Village Cricket Match, Pimms, Cakes &amp; Tea  Sun 5<sup>th</sup> June – Big Jubilee Lunch, Queen-on-the-Green, Village Photo</p> <p>Full details will be placed in Poulshot News</p> <p>NJ would like to apply for funding from PPC. LB stated that the funding couldn't come out of the Community Fund as it could not be classed as a capital investment. Instead, she proposed £300 funding for other groups could be used for this event. In addition, she proposed PPC could contribute a further £600 giving a total of</p>	

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	<p>£900 towards the celebrations. The proposals were accepted by everyone.</p> <p>It was agreed PPC would on invoice receipt immediately pay £156 for the event toilets.</p> <p>NJ stated she really appreciated how the village groups are all working together to plan a good range of events for the village</p> <p><u>Great Britain Spring Clean</u></p> <p>This will take place 25th March - 10th April 2022</p> <p>It was noted the village trust is happy to take this on and will be supported by PPC.</p>	
21/22-131	<p><b><u>Correspondents &amp; circulars received</u></b></p> <p><u>Allotments</u></p> <p>A request has been received by an existing holder indicating an allotment would be given up and an existing allotment holder has indicated that they would like to take on the plot when it becomes vacant. The clerk will respond to the allotment holder's request and establish when invoices were last paid.</p> <p><u>Horses &amp; Horse boxes on the Green</u></p> <p>Concern raised about the damage to the green due to equestrian activity. TH &amp; DS to consult with the local Stud</p>	<p>Clerk</p> <p>TH &amp; DS</p>
21/22-132	<p><b><u>Items of Maintenance</u></b></p> <p><u>Poulshot Village Trust Work</u></p> <p>PCC would like to thank the Trust for the work undertaken in the green garden.</p> <p>TH has met with Bob Darke to make arrangements to cut the sides and top of the hedge around the green garden.</p> <p><u>Grass Cutting</u></p> <p>MD to request three quotes for grass cutting of the village green.</p>	<p>MD</p>

18/6/22



Agenda Reference	Item Detail	Action
21/22-133	<p><b><u>Key Messages</u></b></p> <p>A Vintage Steam Rally to be held on the green Wednesday 15<sup>th</sup> June 60m – 10pm (weather permitting).</p> <p>Please put the dates of the village jubilee celebrations in your diary.</p>	
-	<p><b><u>Next Meeting</u></b></p> <p>AGM Tuesday 3<sup>rd</sup> May 7.00pm followed by Parish Council Meeting 7.30pm</p>	

Meeting Closed 09.20pm

18/6/22

