

POULSHOT PARISH COUNCIL

Cllr Mike Davis (Chair)
Cllr Liz Bissett (Vice-Chair)
Cllr Claire Church
Cllr Tim Hues
Cllr Nina Jeffries
Cllr Dan Scott
Cllr Chris Dyke

5th March 2025

Dear Councillor,

You are summoned to attend a meeting of Poulshot Parish Council on Tuesday 11th March 2025 at 7.30 pm in the Village Hall.

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public for 15 minutes at 7.30 pm, if required, prior to the start of the meeting, in accordance with the Parish Council's Standing Order No 3.

Yours sincerely

A handwritten signature in cursive script that reads "Jeannette Young".

Jeannette Young
Parish Clerk

POULSHOT PARISH COUNCIL
COUNCIL MEETING TO BE HELD IN
THE VILLAGE HALL
ON TUESDAY 11TH MARCH 2025 AT 7.30 P.M.

The Press and Members of the Public are welcome to attend.

The Openness of Local Government Bodies Regulations 2014 permits the audio and visual recording and photography of the Council and Committee meetings by the general public and/or media. It would be appreciated if persons wishing to take photographs or to record a meeting, were, wherever possible, notified to the Chairman or Clerk before the meeting concerned.

Public Participation-

No decisions or arrangements will be made in this section. You will be allowed a maximum of 3 minutes. Maximum of 15 minutes allowed in total, in accordance with Standing Order No 3.

AGENDA

1. **Apologies**
To consider apologies.
2. **Disclosure(s) of Interest**
To receive any declaration of interest by a member in relation to matters to be considered at this meeting as required by the Code of Conduct
3. **Minutes**
To confirm as a true record the attached Minutes of the meeting of the 14th of January 2025. The attachments will form part of these main minutes but will not be redistributed with this Agenda.
4. **Chairman's Announcements**
 - The Parish Meeting is due to be held on the 6th May 2025, Please could all updates be emailed to the Clerk before the end of April.
5. **Police Report – For noting.**
No police report has been received.

6. Update from Wiltshire Councillor Tamara Reay

7. Planning Applications:

7.1

Application No:	PL/2024/11446
Application Link	https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000BS0J3
Application Type:	Full Planning Permission
Proposal:	Change of use of annexe to be used as ancillary accommodation to main house and holiday accommodation.
Site Address:	Cooks Orchard, The Green, Poulshot, Devizes, SN10 1RT
Case Officer	Brook Bishop
Respond by	11th March 2025

Previously, Wiltshire Council Planning department were handling this as a Removal/Variation of Conditions. The following reason was given for the change of application type: - "Procedurally, the Council could not consider the regularisation of the use of the annexe under Section 73 (variation of condition), as removal of condition 3 would have conflicted with the description of development for 17/10778/FUL. The applicant has subsequently upgraded the application to a change of use – there have been no substantive changes to the plans or aim of the proposal."

At the last meeting Members unanimously resolved to fully support this application, with all members agreeing that it would greatly benefit the village.

7.2

Application Ref:	PL/2024/11631
Application Link:	https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000BcJ89IAF/pl202411631?tabset-8903c=2
Application type:	Full Planning Permission
Proposal:	Installation of a solar farm comprising ground mounted solar PV panels with a generating capacity of up to 13.5 MW and associated infrastructure, including solar panel mounts, substation, inverters, storage containers, underground cabling, fencing, CCTV,

	internal roads and tracks, landscape and ecological enhancements for a period of 40 years
Address:	Townsend Farm, Townsend, Poulshot, Devizes, SN10 1SD
Case Officer:	Jonathan James
Respond By:	13 th March 2025

Reminder of additional information.

- Solar farms with a generating capacity below 50 megawatts (MW) need planning permission from the local planning authority, Wiltshire Council. Solar farms with a generating capacity above 50 MW need development consent from the Secretary of State for Energy Security and Net Zero, because they are nationally significant infrastructure projects' (NSIPs).
- It is claimed on the Byde Mill Solar Farm website that the proposed development will produce an expected to generation of a capacity of c.10MW. Therefore, it will be a decision for Wiltshire Council, however Wiltshire Council is concerned about solar on high grade agricultural land and passed a motion to that effect in May 2024.
- That said, planning policy is a central government matter and the current Government could possibly override Wiltshire Council and make it easier (not harder) for any solar application in rural areas.

7.3

Application No:	PL/2025/01332
Application Link:	https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000ChFEb
Application Type:	Householder planning permission
Proposal:	Replacement conservatory windows and roof
Site Address:	51 The Green, Poulshot, Devizes, SN10 1RT
Case officer	Audrey Lo
Respond by	20th March 2025

7.4

Application No:	PL/2025/02297
Application Link:	https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000DD3On
Application Type:	Notification of proposed works to trees in a conservation area
Proposal:	T1 = Willow Tree - Pollard back to main stem leaving approximately 2 meter monolith stem. T2 = Apple Tree

	Prune old water shoots, no more than 1 meter over entire canopy.
Address	53 THE GREEN, POULSHOT, DEVIZES, SN10 1RT
Case Officer	Julie Kelly
Respond by	27th March 2025

7.5

Application No:	PL/2025/02278
Application Link:	https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000DCvJB
Application Type:	Notification of proposed works to trees in a conservation area
Proposal:	T1- Robinia- Remove upper major lateral limb on North-west side of crown and reduce remaining major lateral limbs on North-west side of crown by up to 3m and shape to leave in good form. T2- Yew- Reduce height by approximately 2m and shape- To reduce shading of adjacent solar array to be installed.
Address	POULSHOT HOUSE, 73 POULSHOT ROAD, POULSHOT, DEVIZES, SN10 1RX
Case Officer	Julie Kelly
Respond by	27th March 2025

8. Planning Decisions

Please see below for noting: -

Application Ref:	PL/2025/00494
Proposed Works	to Trees in a Conservation Area
Address:	11 POULSHOT ROAD, POULSHOT, DEVIZES, SN10 1RJ
Proposal	T1 Field Maple - Overall canopy reduction of 2 to 2.5 meters
Decision Date 24 February 2025	Decision: No Objection
Application Link:	https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000C3swD

9. Working Group Notes and Recommendations

Notes from the meeting of Village Maintenance and Highways & Police working group held on the 6th February 2025 are attached. At the meeting the following items were recommended to Full Council.

Permission Request from Wessex Water for Pumping Kiosk installation on the Village Green.

It was proposed by Cllr Davis, seconded by Cllr Hues and unanimously agreed to **RECOMMEND** to Full Council that the Planning Inspectorate form; Application to Deregister (known as form S16), be completed and signed on the provision of an accurate map and on the understanding that there is no cost to Poulshot Council whatsoever, this is to include any fees or advertisement cost.

Openreach Wayleave Request

Openreach need to install an additional 6 metres of duct and cables underground, It was proposed by Cllr Davis, seconded by Cllr Dyke and unanimously agreed to **RECOMMEND** to Full Council that the Openreach Wayleave be signed to enable the installation of the 6 meters of duct and cables underground across the Village Green.

10. Wessex Water – Pumping Station Kiosk Request- S16 attached

Further to the recommendation made at the working groups meeting on the 6th February 2025, the S16 form is attached, Members comments are in blue font. The completion of this form releases a small area of land to enable the installation of an above ground kiosk to run the below ground pumping system. Also attached is a draft plan showing the layout of the proposed installations. Please note that the square slabs over the proposed pumping station and its valve chamber are below ground, and only access covers would be visible at ground level. If agreed the attached S16 needs to be completed and signed.

11. Openreach – Wayleave requests- attached

Please note that further to the recommendation from the working groups meeting on 6th February one other Wayleave request has been received for 4 meters of duct and cables.

11.1 BT reference: WL356825- attached

Approximately 4 metre(s) of underground duct and cables, the maps have been added to the last pages of the attached Wayleave. This agreement offers a one-off payment to the Parish Council of £ 9.44. If agreed the attached wayleave needs to be signed

11.2 BT reference: WL352066 - attached

Approximately 6 metre(s) of underground duct and cables, the maps have been added to the last pages of the attached Wayleave. This agreement offers a one-off payment to the Parish Council of £ 14.16 If agreed the attached wayleave needs to be signed

12. Village Green and Green Areas Maintenance Quotes.

Please note that the quotes below are not completely identical in what they offer and that maintenance of the Amenity area has been quoted for separately.

Supplier A	Village Green - Cut the large areas with the tractor and roller mowers (14 cuts). 1 cut in March. 2 cuts in April. 2 cuts in May. 2 cuts in June. 2 cuts in July. 2 cuts in August. 2 cuts in September 1 cut in October Cut smaller areas that the tractor can't get into as per the above Tractor and flail the hedges around the nature area once Cut the paths in the wild area once October / November Leaving the areas around the pond	Cost for the works. £2161.00 + VAT. <i>(This will be 12 equal payments of £180.00 + vat)</i>
Supplier A	Cost to cut the amenity field once per month using a ride on machine	£48.00 + VAT per cut
Supplier B	To cut large green area with tractor and roller mower 1 March 2 April 2 may 2 June 2 July 2 August 1 September To strim around large green area 1 April 1 May 1 June 1 July 1 September Hedge cutting nature area November If required grass cutting nature area per cut Total for Green	12 Cuts x £180 =£2160.00 + VAT 5 strims x £50.00 = £250 + VAT 1 Cut £250.per cut = £250.00 + VAT 1 Cut £60.00 + VAT £2720 + VAT
Supplier B	Cut new area by new houses Per cut (Amenity Field)	£120 + VAT

Supplier C	Although contacted twice no quote has been received at the publishing of this agenda.	

13. Village Trust Update

On behalf of the Poulshot Village Trust, may I update you on our most recent activities.

In February Trust members removed broken tree limbs and started the work of tidying wind fall into the established dead hedges. .

In a similar vein, there is an opportunity in March for anyone in the village to take part in the national Great British Spring Clean campaign on 22nd March, which the Trust is organising on your behalf. It will be followed by the Lent Lunch. Your support would be greatly appreciated, especially as there seems to be considerably more litter than last year.

To encourage younger membership and an interest in the village and its surrounds a morning of seed planting is planned to 29th March for children. Also in March, Trust members will be replacing trees along the Queen’s Platinum Jubilee Walk.

Through a generous anonymous donation, the Trust is able to contract clearing an area on the Broadway for planting with wildflowers in about two years’ time. **This has been discussed with the Council previously and before the work commences confirmation that you are content with the proposed wildflower area is requested.**

Finally, as agreed previously the Trust members have investigated the cost of planting replacement trees for the five lime trees on the southern edge of the Green, these costs are provided. In discussions with the growers there is surprise that the lime trees are not in better health, and it has been suggested that an alternative species of tree be planted about 5 metres from the existing trees. The suggestion is poplars. The Trust committee is conscious that the Council wished to wait for the latest tree report before making a decision. **The planting season for bareroot saplings ends shortly; thus, it is suggested that the Council could take time to consult and plan planting next season, rather than plant this year this year.**

Thank you again for your ongoing support.

Quotations for Replacing the Lime Trees on the Green (Southern Row)

Supplier Item	Chew Valley Trees	Paramount Plants	Landford Lodge	Wickes	B&Q	Amazon	Ashridge Nursery	Envii	Indicative Average
Broad Leaf Lime <i>Tilia platyphyllos</i>		£790.00	£570.00						£680.00
Small-leaf Lime <i>Tilia cordata</i>	£1,800.00	£1,000.00	£300.00						£700.00
Common Lime <i>Tilia 'Europaea'</i>		£1,050.00	£840.00						£945.00
Average Species Cost									£775.00
Stakes (separate purchase 20x1.5-1.8m)			£98.20	£220.00	£180.00				£166.07
Delivery	£10.00	Included	£16.50	Free	Free				£13.25
Compost (5 bags)				£25.00	£40.00	£49.95			£38.32
Wire Mesh (25m x0.9m)				£34.00	£28.00	£19.98			£27.33
Mycorrhizal Fungi for Roots 360 gms					£15.99	£12.90	£14.99	£18.98	£15.72
Delivery						Free	£4.99	Free	£4.99
Average Add Mat Cost									£265.68
VAT Indicative									£208.14
Cost total indicative									£1,248.82

Alternative Species (Landford Nursery Only)

Quantity	Name	Size	Form	Unit price ex-VAT	Total ex-VAT	Total inc. VAT
5	Populus tree	12-14cm g	bareroot	£76.00	£380.00	£456.00
5	Populus nigra	10-12cm g	bareroot	£72.00	£360.00	£432.00
5	Ulmus Lob	10-12cm g	bareroot	£92.00	£460.00	£552.00

78/24/25 Minute reference for reminder-

*Regarding the request for saplings to be bought to replace five unhealthy lime trees on the southern edge of the Green and the proposal to provide new signposts to mark walks around the village. It was proposed by Cllr Jeffries, seconded by Cllr Church and **UNANIMOUSLY AGREED** that on submission of 3 quotes for*

replacement sapling, members would further consider the request and then advised that a grant application be submitted for the purchase of the proposed signs.

14. Area Board Minutes from the Meeting of the 17th February.

Link [Minutes details](#)

Relevant extract, with the related Poulshot Parish Council item in bold:-

Cllr Kelvin Nash gave a very brief update on the LHFIG, following which he proposed the minutes of the LHFIG be noted and the funding recommendations listed on the agenda approved. This was seconded by Cllr Laura Mayes, and it was, Resolved:

- *To note the discussions from the LHFIG meeting 14 January 2025.*
- *To approve the funding recommendations as follows:*

- *Potterne High Street - Topographical survey, £2,500.00 (LHFIG £1,875, Potterne PC £625)*
- *Bishops Cannings - Speed assessment, £3,100 (LHFIG £2,325, Bishops Cannings PC £775)*
- *Devizes SID infrastructure - 3 sockets 1 post, £3,000 (LHFIG £2,250 Devizes TC £750).*
- ***Poulshot Footpath to A361 – Develop a proposal for a substantive bid, £4,500.00 (LHFIG £3,375 Poulshot PC £1,125)***
- *Waiting restrictions - 2025 batch, £6,500.00 (LHFIG £4,875, Seend PC £125, DTC £1,500)*

15. Updates from Members on Delegated Actions

Bus Shelter – Cllr Dyke
Speed Indicators (SIDs) – Cllr Church
Broadway Lane -LHFIG – Cllr Church
Tree Survey – Cllr Davis
Tree Grant – Cllr Bissett
Playground Cleaning – All Members

16. Finance Report and Bank Balances.

To receive and note the attached report, showing balances of.

Total Funds = £141,527.30

Parish Accounts = £19,930.80

Community Fund = £121,596.50

17. Financial Expenditure.

To consider and to **approve** the attached expenditure report, showing payments of £2931.98

Notes from RFO

- *As we enter the last month we have £3,809.06 uncommitted from our budget planning.*

- *We started the year with a current account balance of £6178.80 (Today's balance £6.731.09)*
- *We have spent in year £14,371.83 (excluding Community Fund Spends)*
- *Our Income from Precept was £14,800*
- *I have not shown the CIL transfer from Savings to offset the Fencing Costs for the allotments.*
- *The VAT reclaim will be made at year end but totals approx. £734.10*
- *Where budget allocation has not been spent we now have a series of reserved funds within our savings.*

18. Completion of accounts for FY25/26 moving forward

For discussion

19. Date of Next Meeting

13th May 2025