

POULSHOT PARISH COUNCIL
 PARISH COUNCIL MEETING 25th July 2018, 7:30pm
 THE VILLAGE HALL, POULSHOT
MINUTES

Present Cllr. Ben Hamilton (Vice Chairman) [BH] Cllr. Adrian Baber [AB] Cllr. Ian Gillies [IG] Cllr. Steve Housby [SH] Cllr. Tim Jalland [TJ] Cllr. Sam Wright-Hurn [SW]

Apologies Cllr. Geoff Collett (Chairman) [GC]

Also Present Members of the Public; Elizbaeth Martin (Parish Clerk) [EM]

Meeting Commenced At 7:30pm

18/19/097	To receive Apologies for absence.	
	GC (BH to Chair)	
18/19/098	Declarations of interest	
	None	
18/19/099	To approve the minutes of the last meeting	**
	Approved [AB Proposed. TJ Second. Agreed.] Resolved That the minutes be approved as written	
18/19/100	Approve the minutes of the EGM meeting of the Council	**
	Approved [AB Proposed. TJ Second. Agreed.] Resolved That the minutes be approved as written	
18/19/101	Chairman Announcements	
	No announcements were made	
18/19/102	To receive the Police report	
	No Police Report Submitted / In attendance	
18/19/103	To receive the Wiltshire Councillor's Report	
	No Wilts. Councillor report (J Seed not present at this time)	
18/19/104	Public participation – for up to fifteen minutes, three minutes per person	
	No items raised	
18/19/105	Planning matters – to receive those decisions notified and to consider applications received	
	EM updated the council on the approval, with conditions, of the planning permission for the lean to extension at 52 The Green.	
18/19/106	Poulshot Community Fund	
18/19/107	To review and approve an application for a grant of £6,400 on behalf of Poulshot Parish Council to be earmarked towards the cost of the purchase of two additional defibrillators for the Village and their running costs and renewal over the coming 8 years. Additionally, the renewal of the current defibrillator for four years following the 2019 four-year renewal	**
	Grant Approved. The money will be earmarked to cover the costs over the next 8yrs [IG Proposed. SH Second. Agreed.] Resolved that £6,400 be earmarked on behalf of the Parish Council towards the cost of two new defibrillators, their renewal and the renewal of the current Defibrillator at the Raven	
18/19/108	To review and approve an application for a grant of £2,000 on behalf of Poulshot Parish Council to be earmarked towards the cost of the replacement/upgrade of the pavement corner at Mill Lane	**
	Grant Approved. The money will be earmarked pending further clarification on plans and choice of contractor [SW Proposed. IG Second. Agreed.] Resolved that £2,000 be earmarked on behalf of the Parish Council towards the cost of the replacement/upgrade of the footpath at the corner at Mill Lane.	

18/19/109	11 To discuss and approve two additional defibrillators for the Village	
18/19/110	To approve the Risk Assessment for the purchase of two additional defibrillators for the village Risk Assessment approved. [TJ Proposed. SW Second. Agreed.] Resolved That the risk assessment for the purchase of two additional defibrillators for the village be approved	**
18/19/111	Contingent on 11a, to approve the purchase of an additional defibrillator to be sited at the Poulshot Village Hall [Subject to agreement of Location] for a price of £1200 inc. VAT from earmarked funds (see item 10) Purchase approved. [SW Proposed. TJ Second. Agreed.] Resolved That the purchase of a new defibrillator for the village, sited at the Village Hall, be approved. Action: EM To contact SWAS to commence ordering process	** EM
18/19/112	Contingent on 11a, To approve the purchase of an additional defibrillator to be sited at Townsend [Subject to agreement of Location] for a price of £1200 inc. VAT from earmarked funds (see item 10) Purchase approved. [SW Proposed. TJ Second. Agreed.] Resolved That the purchase of a new defibrillator for the village, sited at Townsend, be approved. Action: EM To contact SWAS to commence ordering process	** EM
18/19/113	To discuss and approve the upgrade of the pavement / footpath from Belle Vue Farm to Mill Lane utilising the previously agreed contractor, Valletta BH explained that the council has £12,000 set-aside to cover the two projects (£10,000 and £2,000). Both include some contingency. The Council can only approve quotes or invoices as presented so powers to spend the contingency, by the Clerk, will be presented at the September meeting.	
18/19/114	To approve the Risk Assessment for the works related to the pavement / footpath from Belle Vue Farm to Mill Lane, including the corner and bollard extension. Risk Assessment approved. [TJ Proposed. BH Second. Agreed.] Resolved That the risk assessment for the works for the pavement from Belle Vue Farm to Mill Lane, and the Mill Lane corner, be approved	**
18/19/115	Contingent on 12a, to approve the commencement of works to the pavement / footpath from Belle Vue Farm to Mill Lane for £9516 including VAT Works approved. [SH Proposed. IG Second. Agreed.] Resolved That the works for the pavement from Belle Vue Farm to Mill Lane be approved and started Action: EM To write to WCC to update and check to make sure they are happy to proceed. To additionally write to the contractor to inform them that the works are approved and work may commence.	** EM
18/19/116	Contingent on 12a, to approve the commencement of works to the pavement / footpath on Mill Lane corner for £1596 including VAT Works approved. [SH Proposed. IG Second. Agreed.] Resolved That the works for the pavement at Mill Lane corner be approved and started Action: EM as per 12b	** EM
18/19/117	To receive an update on any other prior Actions by the Council. EM updated the Council that the de-registration of the Green in favour of a new area of registration at Higher Green Farm has been approved by the Secretary of State. EM will update the Council in September on next steps Cllr. Seed joined the meeting.	
18/19/118	Items of maintenance SH raised that some areas of the Poulshot Website contains grammar and spelling mistakes Cllr. Seed left the meeting Action: EM To review the website and correct.	EM

18/19/119	<p>To review disbursements made since the last meeting and to sign those presented at the meeting.</p> <p>None.</p>	
18/19/120	<p>To consider correspondence and circulars received.</p> <p>None</p>	
18/19/121	<p>To Agree Key messages</p> <p>That 2 additional defibrillators will be purchased for Poulshot</p> <p>That the pavement upgrade has been approved</p> <p>Please keep an eye out for your elderly neighbours during the hot weather</p>	