

## Draft Minutes Poulshot Parish Council Meeting 7<sup>th</sup> September 2021

These draft minutes are of decisions only. Full minutes will be brought for approval to the next PPC meeting, 2<sup>nd</sup> November, and posted on the website after approval.

Present: Nina Jeffries, Dan Scott, Liz Bissett (Chair), Clare Church, Tim Hues, Richard Culverhouse (Clerk)

Raised by members of the public.

Thanks for refund of payment made to Padfield Porkies (this credit with Padfield Porkies will now be used for the Queen's jubilee celebrations in 2022.

Question whether Cllr Nicholls is moving to Spain – no, she is not.

- 21/22 – 61 Apologies  
Cllr Davis, Cllr Nichols
- 21/22 – 62 Declarations of Interest  
Cllr Hues re item 6 d on the agenda.  
Cllr Scott re item 7.
- 21/22 – 63 Approval of minutes.  
Minutes for July 20<sup>th</sup> and August 24<sup>th</sup> (subject to the removal of the names of the members of the public): agreed.  
Minutes for June 22<sup>nd</sup> to be reviewed and brought to next meeting for approval.
- 21/22 – 64 Chair's Comments  
Risk assessment for Peggies strawberries and Pimms event 12<sup>th</sup> September agreed.  
Someone from the PPC will attend the Village Trust event on 26<sup>th</sup> September in the Village Hall.  
Fete went well.
- 21/22 – 65 Cllr Tamara Reay discussed
- Devizes Area Board Meeting
  - Highways Maintenance Officer Presentation
  - WCC consultation on Climate Change strategy
  - Development of cycle ways in / from Poulshot
  - Damage to canal bridge at Foxhangers
- 21/22 – 66 Planning matters  
PL/2021/06637 – 11 Barley Hill Lane – letter of concern re overlooking windows noted and discussed – no objection to the application as a whole, PPC request applicant consult with their architect re windows. Proposed by LB, seconded DS; all agreed.  
PL/2021/07123 - Aspiro, 46 The Green: no objections or comments received. Proposed accepted by NJ, seconded by CC; all agreed.  
PL/2021.07759 - Lift at Townsend Farmhouse: Propose accepted by LB, seconded TH; all agreed.  
PL/2021/-7957Poulshot Lodge Farm – Tim Hues left the room. DS proposed accept, seconded CC; all agreed. TH returned to the meeting.
- 21/22 – 67 Update on Stud at Hay Lane: many aspects still not compliant with the original passed application. DS to follow up; PPC will report to planning officers and request follow up.
- 21.22 – 68 Higher Green Farm development update. Chair LB read statement from PPC, who have been advised legally must sign contract. Concerns of current PPC, history of development and concerns from developers discussed. NJ proposed PPC sign contract, LB seconded; all agreed.
- 21/22 – 69 Highways  
Townsend Pavement update: PPC will review location and apply for funding as CATG have withdrawn offer to fund.

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- 21/22 – 70 Community Fund  
No matters to discuss
- 21/22 – 71 Financial matters,  
All outstanding cheques / payments made: apologies for the delay.  
Bank reconciliation at 04.09.21 noted and accepted.  
Payments as noted on accounts sheet; accounts approved at last meeting. LB proposed, DS seconded, all agreed.  
AGAR submission, update on accounts (revision), remaining documentation for approval: Chair LB signed the accounts.
- 21/22 – 72 Banking matters  
Update from the Clerk
- 21/22 – 73 Committees of the PPC discussed.
- Will not be decision making bodies, all decisions will be made by the full PPC
  - Terms of reference will be made public
  - The document for the terms of reference and composition will be included in the full minutes
- LB proposed, NJ seconded; all agreed.
- 21/22 – 74 Advert for new clerk agreed and will be placed on WALC, WCC, PPC websites and Facebook page.
- 21/22 - 75 Village Trust to be invited to give presentation at PPC meeting on 2<sup>nd</sup> November. RC to send letter confirming.
- 21/22 – 76 Correspondence / circulars received.
- Letter re overgrown field on HGF land – once transfer made to PPC, this will be addressed
  - Reminder re not dumping garden waste in hedgerows
- 21/22 – 77 Green Cutting discussed.  
All contracted cuts now completed; no further cuts till budget reviewed.
- 21/22 – 78 Hedge Cutting  
In budget, will be done as usual between October and February.

### Key messages

- Village Trust coffee morning 26<sup>th</sup> September
- Church Bells project by Village Trust
- Peggies event on 12<sup>th</sup> September - all welcome
- Villagers reminded not to dump in hedgerows
- Church event – Harvest Lunch – 3<sup>rd</sup> October
- There will be a Cricket Club social event in November

Next meeting: Tuesday 2<sup>nd</sup> November in Poulshot Village Hall.

Meeting closed for confidential discussion.

- 1 Re next steps for HGF: this issue had been resolved in the main meeting, so no further discussion.
- 2 Response to email received by the PPC: it was agreed to take no further action, but to monitor future emails and respond as appropriate at that stage.

Meeting closed.