

POULSHOT PARISH COUNCIL

MEETING DETAILS

Date	Tuesday 6th November 2018
Present	Geoff Collett [GC], Ben Hamilton (BH), Adrian Baber [AB], Sam Wright-Hurn [SW], Steve Housby (SH), Ian Gillies (IG), Tim Jalland (TJ)
Apologies	
Also Present	Members of the Public; WCC Jonathan Seed (JS), Elizabeth Martin (Parish Clerk) [EM]
Not Present	PSCO Maggie Ledbury (ML)
Location	Poulshot Village Hall, Poulshot, Wilts.
Chair	Geoff Collett

MINUTES

18/19/152	<p>Apologies for absence</p> <p>None.</p>	
18/19/153	<p>Declarations of interest</p> <p>SW (Item 10; approval of grant for Village Hall)</p>	
18/19/154	<p>To Agree the minutes of the last meeting of the Council [V]</p> <p>Approved [BH Proposed. TJ Second. Agreed] Resolved that the minutes be approved as written (subject to correction of planning application number and BH apologies)</p> <p>***AMENDMENT 8th January 2019 Please see comments related to approval of minutes in January 8th 2019 Minutes 18/19/165</p>	<p>**</p> <p>EM</p>
18/19/155	<p>Chair's Introduction/Announcements</p> <p>GC told the audience that resident Derek Bullen had passed away and sent condolences from the PC.</p> <p>GC also update the audience on the works to the sewer through the village. This may be a long term work item and could cause some disruption. GC also updated that the Football Nets on the Goals on the Green had been renewed and were already being used by children in the village</p>	
18/19/156	<p>Police report</p>	EM

	<p>PCSO not in attendance. Some material passed for publication. EM to post to the website.</p>	
18/19/157	<p>Wiltshire Councillor's Report</p> <p>JS talked through the current boundary review. JS updated that we are in the process of updating the boundaries. Around 10% of the seats are more than 10% larger than plan. Due to this there will be a realignment of nearly all divisions within the county. Each area will need to be rebalanced to approx. 4200. To realign, each seat will be adjusted, starting at the edges of the county. This means that more central seats, such as Poulshot, will be affected.</p> <p>Seend, Bulkington and Poulshot are likely therefore to become part of the Devizes Area Board. Consultation has now closed and the Boundary Commission will come back in late February. By late spring all should be complete. All changes will take effect at the next election.</p>	
18/19/158	<p>Clerks Report</p> <p>EM gave an update on outstanding items. Money transfers have been completed for the Community Fund and the Pavement paid for. Signature changes for updating councillors signatures currently underway. Registration updates for the Village Green Title will be done directly at the Land Registry as identify will need to be proven; this will be significantly less cost that using a Solicitor.</p> <p>Vintage Rally has asked for June 19th evening for the rally on the Green. EM has given vocal approval and will follow up with documentation.</p> <p>The defibrillator purchase is now complete. EM will arrange a date for South Western Ambulance for handover.</p> <p>Council is now in possession of the wreath purchased for the 11/11 service.</p> <p>EM also update the council that she has commenced the Introductory To Local Council Administration Exam (ILCA). To be completed over the coming couple of months.</p>	
18/19/159	<p>Public participation</p> <p>A query was raised from a parishioner regarding progress to a letter regarding boundaries for the Village Green and questions on the Community Fund. GC stated that a number of investigations had taken place that were still on-going and had offered several times to help mediate a resolution, but this had been declined by the person raising the issue. The parishioner responded that they wished the PC to only make a determination on ownership of the area in question along with a boundary of the Green and not to mediate a solution. GC offered a large map for the parishioner to take away for review; this was declined. The parishioner also asked for a large map be placed for the public to view along with any regulations regarding the use of the Green.</p>	
18/19/160	<p>Planning matters</p> <p>18/09918/TCA. Mill Lane, Greystones, discussed at the last meeting has been approved</p>	EM

	18/09882/TCA. 73 Poulshot Road, Tree Works to a Cyprus Tree. No objections.	
18/19/161	<p>Poulshot Community Fund (a) To review and approve an application for a grant of £1,100 on behalf of Poulshot Village Hall to replace the Emergency Exit Door.</p> <p>SH queried the revenue stream of the Village Hall. From the audience, Jon Martin [JM], Village Hall Treasurer, gave an overview of income and expenditure for the Village Hall and that the actual profit for the year is usually very low, last year under £100. JM also gave an overview of the issues faced by the Village Hall in keeping the hall to a level of reasonable maintenance. The door replacement is a more urgent item as it affects the safety of the hall, hence the request for a grant to replace.</p> <p>Approved [SH Proposed. BH Second. Agreed] Resolved that a grant of £1,100 be given to the Village Hall Trust for the cost of the replace Emergency Exit Door.</p>	**
18/19/162	<p>Poulshot WW1 Commemoration Event. To review and agree the following grants as part of Poulshot’s Commemoration activities and events. (a) A Section 145 Grant of £100.00 to the Poulshot Village Hall. (b) A Section 145 Grant of £100.00 to the Poulshot Village Trust. (c) A Section 145 Grant of £100.00 to the Poulshot Village News. (d) A Section 145 Grant of £100.00 to the Poulshot Friends & Neighbours.</p> <p>EM explained, following questions from two councillors, that the granting was unable to be done via the Community Fund as the application came late and requested funding was for some events that had already had taken place (prohibited under law) and also did not contain funding requests for other items.</p> <p>Approved [BH Proposed. AB Second. Agreed] Resolved that the grants, as listed, be paid. Action: EM to write cheques.</p>	** EM
18/19/163	<p>To agree the allocation of £450.00 from Contingency for tree work in the Green Gardens to “remove willows within plantation on northern edge, stacking timber and brash for habitat creation”.</p> <p>EM explained that this is based on a quote received for the Green Gardens which has now been revised and would like the motion withdrawn pending updates. Motion Deferred.</p>	
18/19/164	<p>To review and discuss the draft 2019/20 budget.</p> <p>Budget needs to be approved by January 25th 2019 (with Wiltshire County Council).</p> <p>Some Councillors requested more time to study the detail and a potential follow-up meeting to review any specific queries. Queries on the budget will be sent to the Clerk prior to any additional meeting.</p>	
18/19/165	<p>To receive an update on prior Actions by the Council</p> <p>Grips around the Green still pending. Gravelling of Green Gardens entrance still pending. AB and GC to complete.</p>	

	<p>Green Gardens Gateway completed. Goal Nets completed Ditches around the Green Gardens have been cleared Defibrillators have been ordered Bank Transfers for Community Fund have been completed. All other actions are closed</p>	
18/19/156	<p>Correspondence and circulars received</p> <p>EM has previously circulated correspondence on WALC fees (4% increase to cover additional legal items). Some Councillors have provided feedback. EM will now send collated feedback to WALC and general support</p>	
18/19/157	<p>To review Disbursements made since the last meeting and to sign those presented at the meeting</p> <ul style="list-style-type: none"> • 1&1 Internet - £8.39 (Website) • WALC Training - £35.00 (Cllr. Gillies Training) • Royal British Legion - £19.25 (Wreath for WW1) 	
18/19/158	<p>To Discuss Items of maintenance</p> <p>None.</p>	
18/19/159	<p>To Agree Key messages</p> <p>Parish Council has contributed £400 towards the WWI Commemoration and looks forward to the coming events,</p>	

ACTION ITEMS

18/19/154	<input type="checkbox"/> EM to correct planning application number and BH apologies in previous minutes
18/19/156	<input type="checkbox"/> EM to post PCSO material to website
18/19/160	<input type="checkbox"/> EM to file planning responses
18/19/162	<input type="checkbox"/> EM to write and distribute cheques

RESOLUTIONS

18/19/154	Resolved that the minutes be approved as written
18/19/161	Resolved that a grant of £1100 be granted to Poulshot Village Hall
18/18/162	Resolved that the grants, as listed, be paid.

These minutes are accepted as a true and accurate record:-

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Signed	
Date	

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