

POULSHOT PARISH COUNCIL

MINUTES OF THE EXTRAORDINARY FULL COUNCIL MEETING HELD IN THE VILLAGE HALL TUESDAY 13th AUGUST 2024 AT 7.30 PM

PRESENT: Cllr Mike Davis (Chairman)
Cllr Liz Bissett (Vice Chairman)
Cllr Claire Church
Cllr Nina Jeffries
Wiltshire Cllr Tamara Reay

OFFICER: Jeannette Young (Clerk)

PUBLIC PARTICIPATION: 4 members of the public were in attendance including an engineer from Wessex Water.

Questions raised were as follows; -

Q. What is happening with the area outside of the Village Hall?

A. Cllr Bissett responded with the explanation that a company has been commissioned to carry out a ROSPER inspection of the play equipment, this is due to take place during the months of September or October. The area will remain closed to the public until the inspection has taken place and any advised maintenance or necessary removal has been completed.

Q. Would it be possible in the future to have a meeting with members of the Village Hall Committee and Poulshot Parish Councillors?

A. Cllr Davis replied that this should be possible once the ROSPA had been completed.

There then followed clarification provided by a Wessex Water engineer on the proposed below ground pumping station and kiosk. This also included a question and answer session as summarised below.

- The proposed below ground pumping station is being put forward as a solution to the temporary above ground pumping station. This is located every year in the same position to help prevent flooding to certain houses on the North East side of the Green.

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- It was explained that it is the amount of surface water that enters the pipes underground that then causes the flooding issues every year, mainly during the winter months.
 - Concerns were declared on the issue of having to approach the Planning Inspectorate for permitted development on the Village Green and any legal costs that Wessex Water could acquire.
 - It was explained that the proposed below ground pump would need a kiosk to be placed alongside of it, to provide and house all the electrical components. The maximum size of the kiosk would be 1.8meters high by 2.meters tall.
 - There would be no noise from the pump, but a very small click from the kiosk when the pump turned on and off. This should only be heard from someone standing next to the kiosk.
 - Having viewed the site, the location first proposed was considered as possibly not the best area, although it was the most cost effective for Wessex Water. A further location by the green fence was thought to be a better site, it being a good distance away from any houses.
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50/24/25 Apologies

Apologies were received from Cllrs Scott, Cllr Tim Hues and Cllr Chris Dyke

51/24/25 Declarations of Interest

No Declarations of Interest were received.

52/24/25 Minutes

It was proposed by Cllr Bissett, seconded by Cllr Church and UNANIMOUSLY RESOLVED to confirm the Minutes of the meeting of the Parish Council held on 16th July 2024 as a true record. The Minutes were duly signed by the Chairman Cllr Davis.

53/24/25 Wessex Water Proposal

Permission was requested by Wessex Water to install a small below ground pumping station on the Village Green. Following the explanation, question and answer session provided by the engineer during public participation there was further discussion on the proposed location of the pumping station and the associated kiosk. Concern was raised about the new development of 10 houses and the extra demand they would put on the system. It was explained that the demand would be minimal because it was only the sewerage waste from the 10 houses that would enter this system. The issue with the current drains is the amount of surface water along with household waste that enters

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the drains during winter seasons. If a location was agreed the timescale for completion would be approximately 1 year.

It was proposed by Cllr Davis, seconded by Cllr Jeffries and Unanimously Resolved that, Wessex Water carries out further investigation on the locations of the pump and kiosk, and that in principle the discussed location by the 'green fence' would be more acceptable to the council.

54/24/25 Allotment Rents

Members noted the increase of allotment rents of £5 per plot as agreed in the Budget for financial year 2024/25. It was confirmed that invoices would be sent to the tenants on the 1st of October 2024.

55/24/25 Confidential Session

It was proposed by Cllr Bissett, seconded by Cllr Church, and UNANIMOUSLY RESOLVED to go into a Confidential Session. Cllr Davis requested members of the public to leave the meeting.

48/24/25 Confidential Minutes of the 16th July 2024

It was proposed by Cllr Church, seconded by Cllr Bissett and UNANIMOUSLY AGREED that the Confidential Minutes of the 16th July were a true record of the meeting, these were then duly signed by the Chairman.

Meeting ended at 21:15

Signed.....Date.....

Personal Information Redacted

Poulshot
Devizes
SN10 1RJ

Poulshot Parish Council
c/o Parish Clerk
Sent via Email
PoulshotParishClerk@outlook.com

31 August 2024

Work Related Commitments

Dear Chair, Deputy Chair, Fellow Councillors,

Further to my letter of 17 July 2023, I have continued to serve as a Poulshot Parish Councillor. I have attended one full meeting, the land planning working group meetings, the finance and audit working group meetings and continued as the Responsible Finance Officer producing the accounts and notes for every meeting. I completed the FY23/24 audit pre-work and AGAR submissions.

My employment continues to preclude my guaranteed attendance at the physical meetings. My full tenure will therefore expire under S85(1) of the Local Government Act 1972 on 18 September 2024.

I request that you consider granting an exemption to S85 (1) of the Local Government Act 1972. To allow me to continue to serve until the planned election in May 2025.

As I mentioned in my letter of July last year many Parishioners are aware of my work overseas and have previously asked what my plans are as a Councillor. They did vote for us to represent them and therefore we should listen to their questions or comments. Some parishioners have made the direct link, that such a change in circumstances is incompatible with continuing to serve as a Councillor. I therefore wish to be entirely open in what I have continued to deliver for Poulshot as one of its elected Councillors.

I have asked the Clerk to add this letter to the agenda for September's meeting for you to make a decision on my continuation as a Councillor.

I enjoy my role on the Parish Council, we are a good team and hope my contribution has helped deliver progress for our great village. I am happy for this letter to be made public for parishioners to read in full.

Yours sincerely

Cllr Dan Scott

Report from Melksham & Bradford on Avon Neighbourhood Policing Team

CRIME FOR AUGUST 2024

We dealt with 67 CRIMES and 111 INCIDENTS.

We had 2 residential burglaries in College Row and Woodcombe (Melksham Without) These investigations are ongoing but thought to be linked to the x3 males we had in custody over the keyless vehicle series.

We had 7 thefts:

Monkton Farleigh- diesel taken from farm

Lower Wraxall- 50 bales of hay stolen

Freshford- a plant pot and some mooring rope stolen

Westwood- x2 gas bottles stolen from a marque

Bowerhill- Phone lost outside address, thought to have been found and stolen

Berryfield- report of a crime but RP not engaging and wont substantify the report

Semington- phone taken by associate of victim

We had 6 vehicle crimes:

Beanacre- motorcycle taken

Atworth- Vehicle stolen

Broughton Gifford- tools stolen from work van

Winsley- tools stolen from

Bowerhill- vehicle stolen

Forest- vehicle stolen

In regards to the vehicles stolen, this is an organised crime group. Three males have been arrested and a dedicated burglary unit are dealing. The crime advice we have put out on our Facebook page is up to date and relevant still. Please circulate!

NEWS

The team will be going through some changes this month which has affected our staffing numbers.

PC Elliott Holdsworth has moved to a new department and will no longer be working with our team. We wish him luck with his move and a thank you for all the hard work he has done on our area since he joined. Unfortunately there are no replacements lined up for him currently.

We will do our very best to ensure we keep up with engagements and requests.

We are also losing our Local Crime Investigator Rich Marshall. He is moving to our Volume Crime Team. Many of you would not have met Rich as his work focus for our team was on suspect interviews, order developments and file building. Again we wish him the best for the future and a big thank you for all the work and sentencing of suspects he brought us. Unfortunately under the new NPT model, LCI MARCHESE' post will not be staffed again.

Congratulations to our Bradford on Avon officer PC JACKSON who is now PC DAVIS following her marriage last month- congratulations!

DATES FOR YOUR DIARY- SEPTEMBER

4TH- Sgt Rutter & Insp Lemon

5th- PCSOs Wallace & Badder will be patrolling the Market in Bradford on Avon

14th- SCHOOL ENGAGEMENTS

17th- PCSO Walters will be at The Pear Tree, Whitley from 2pm to 3.30pm, drop by and say hello- we will also be carrying out speed watch patrols on this date

21st- PCSO Griffin will be at the Bowerhill School Fete and PCSO Dybowska will be holding our Melksham drop in surgery 3pm-4.30pm

24th- PCSO Walters will be at the Chatty Café at Melksham campus between 10am-12pm

26th- PC Davis will be on patrols in Bradford on Avon market place

27th- PC Walters is holding a drop in surgery for Kevil, Bulkington and Poulshot at The Well between 1:30pm and 3pm

Report compiled by

Gemma Rutter

Neighbourhood Policing Sergeant 2315

Highways Improvement Request Form

Contact Details

Name:	Date: 09 August 2024
Address:	Poulshot SN10 1RS
Telephone No:	Personal Information Redacted
Email Address:	

Issue Details

Location of Issue:	Hay Lane, Poulshot to Old Park, Devizes.
Community Area:	Devizes
Parish or Town Council:	Poulshot Parish Council
Nature of Issue: (Max 600 characters)	
<p>Without the use of private motorised transport, Poulshot Village is effectively cut off from Devizes.</p> <p>If Poulshot residents don't want to use their cars, then there are only three viable alternatives:</p> <ol style="list-style-type: none"> 1. Catch one of the very infrequent busses that pass through the village (only about two per day). 2. Walk for at least a mile along an unlit road with no footpath, to the dual carriageway at Caen Hill. At Caen Hill, catch a bus, walk up alongside the cars on the dual carriageway, or cross it and use the canal. 3. Cycle along the road to Caen Hill dual carriageway and either cycle up it alongside the cars, or cross it to use the canal. <p>All of these non-motorised routes create a danger to the residents of Poulshot from traffic on the unlit road with no pavement and from the high-speed traffic on the dual carriageway. There is no incentive not to use private vehicles.</p> <p>With the current and planned new-build estates in Poulshot, the population of the village will increase substantially soon. This is likely to increase the number of car journeys to and from the nearest town of Devizes, and so the need for a direct route to Devizes is becoming even more urgent.</p>	
How long has it been an issue?	Decades
What would you like done to resolve this issue? (Max 600 characters)	
<p>I'm asking for support to build a rural cycle path from Poulshot to Devizes. I envisage creating a road planings or tarmac path wide enough to allow a cyclist and a pedestrian to use the path at the same time. Unless required by legislation, there would be no need for lighting.</p> <p>My proposal would help to support six of the previous central government's strategies:</p> <ul style="list-style-type: none"> • Reduce the number of motor vehicle journeys by the public • Reduce the number of people killed and seriously injured on the roads • Encourage the public to be healthier through exercise • Improve links from rural communities • Carry out infrastructure improvements to stimulate the economy <p>My proposal is to build a rural cycle path along the existing ancient rights of way on the direct route from Poulshot into Devizes. The route would encourage use by avoiding the use of the dual carriageway at Caen Hill with all its dangers for cyclists and pedestrians. It would start at the area of the Raven Inn, travel along Hay Lane (bridleway POUL5), follow the footpath across the fields (POUL 21, POTT 105), to Whistley Road (at the junction of Whistley Road, Mill Lane and Furze Hill Lane). It would then dog-leg</p>	

across Whistley Road up Furze Hill Lane (byway POTT 84) on to Hartmoor Road and into Devizes.

The public could either walk, cycle or use electric vehicles such as electrically assisted cycles (or e-scooters when legalised).

This new cycle way would provide the following benefits:

- Residents of Poulshot, Seend and Worton would have a safe way to travel to and from Devizes on bike. With the increasing popularity of e-bikes and now e-scooters (with significant government encouragement), the journey would be easily achievable for those who own them. Those who don't would still be able to manage to cycle the journey into Devizes with perhaps a half mile walk up Furze Hill Lane if they couldn't make the hill. The home journey is downhill. I don't know about the range of disability scooters, but these would be able to travel via this route as well.
- The path would provide an easy, safe and enjoyable country walk or run for residents of Poulshot to get to and from Devizes. My map shows it's one mile to the Whistley Lane junction and two miles to the top of Furze Hill Lane.
- The path would link Devizes to Poulshot and may encourage patronage of the Raven Inn by residents of Devizes and Potterne.
- The path would link Devizes to Poulshot and will provide an independent and safe way for the young people of the village to go shopping or to link up with their school friends in Devizes.
- Young people in Poulshot who attend Devizes schools can make their own way to and from school in safety.

Have you been in touch with your local Wiltshire Councillor? (Yes/No)

Yes

***This form needs to be completed and e-mailed or sent to your local Town or Parish Council.
Town and Parish contact details are available via the link below:***

<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

Town or Parish Council Comments: (To be completed by Town or Parish Council only - Max 600 characters)

Wiltshire Council



Account Balance - 12 July 2024

Transaction Approval as reported at Full Parish Council Meeting

	Treasurer's Account	Savings Account	Lloyds Community Fund Account	Community Fund Account (Cambridge & Counties)	Totals
Balances 12 July 2024	£7,567.24	£14,150.12	£34,702.85	£87,425.70	£137,068.98
Movement since last meeting	-£1,514.10	£14.00	£34.58	£0.00	-£1,465.52
Resulting Balances	£6,043.14	£14,164.12	£34,737.43	£87,425.70	£135,603.46
Bank Balances	£6,043.14	£14,164.12	£34,737.43	£87,425.70	£142,370.39
Creditors	£1,031.40	£0.00	£0.00	£0.00	£0.00
Debtors	£0.00	£0.00	£0.00	£0.00	£0.00
Balances	£5,011.74	£14,164.12	£34,737.43	£87,425.70	£141,338.99
Parish Accounts		Community Fund			
£141,338.99		£19,175.86		£122,163.13	

Minute Reference:

Signed:

Chair _____

Other Finance Member _____

Dated: _____

Transactions Since Last Meeting

Ser	Date Bank Statement	Invoice Date	Details	Invoice Number	Category of Spend	Ch/Ref	V No	Receipts	Payments	VAT
45	15-Jul-24	01-Jun-24	Insurance Premium FY24/25, Yr2of3 at fixed premium	Policy Number: YLL2720278713	Insurances	FPO	25/PV034		£286.20	
46	23-Jul-24	25-Jun-24	CHARLTON BAKER LTD	INV-72814	Payroll Service Fee	SO	25/PV030		£16.50	£2.75
47	15-Jul-24	26-Jun-24	Employers Income Tax Payment Period 1-3 FY24/25		Staff Costs	FPO	25/PV035		£246.80	
48	17-Jul-24	29-Jun-24	1&1 INTERNET LTD 2024-06-29 203042755748 V50520923	Inv203042755748	Admin including website	DD	25/PV029		£18.00	£3.00
49	31-Jul-24	19-Jul-24	IDVERDE LIMITED ### POU02 10917379 Works Date: 01/07/2024 - 31/07/2024	Inv10917379	Green and other maintenance	FPO	25/PV040		£201.90	£33.65
50	09-Aug-24	21-Jul-24	TALKMOBILE 103984662AE53CED		Subscriptions	DD	25/PV047		£5.00	
51	23-Jul-24	23-Jul-24	Credit from 25/PV017 underspend	See Email and mtg minute	Community Fund Spend	DEP	25/RV006	£66.24		
52	23-Aug-24	25-Jul-24	CHARLTON BAKER LTD	INV-73257	Payroll Service Fee	SO	25/PV044		£16.50	£2.75
53	29-Jul-24	27-Jul-24	Transfer to Community Fund from 25/RV006	See Email and mtg minute	Transfer	TFR	25/PV041		£66.24	
54	31-Jul-24	27-Jul-24	Community Fund Grant Village Cricket Match - Payment to Poulshot Friends and Neighbours	See Email and mtg minute	Community Fund Spend	FRO	25/PV042		£66.00	
55	30-Aug-24	27-Jul-24	Community Fund Grant Village Cricket Match - transfer from Community Fund	See Email and mtg minute	Transfer	TFR	25/RV007	£66.00		
56	14-Aug-24	29-Jul-24	1&1 INTERNET LTD 2024-07-29 203043251360 V50520923 Period:28/07/2024-28/08/2024	Inv203043251360	Admin including website	DD	25/PV043		£18.00	£3.00
57	31-Aug-24	31-Jul-24	JEANNETTE YOUNG 400000001401080605 PAYJUL24 EXPJUN24 208458 10 31JUL24 16:59		Staff Costs	FPO	25/PV046		£237.60	
58	31-Aug-24	31-Jul-24	JEANNETTE YOUNG 400000001401080605 PAYJUL24 EXPJUN24 208458 10 31JUL24 16:59		Admin including website	FPO	25/PV046		£10.00	
59	02-Sep-24	19-Aug-24	IDVERDE LIMITED ### POU02 10919395 Works Date: 01/08/2024 - 31/08/2024	Inv10919395	Green and other maintenance	FPO	25/PV045		£201.90	£33.65
60	02-Sep-24	31-Aug-24	JEANNETTE YOUNG 400000001419751915 PAYAUG24 EXP JUL24 208458 10 01SEP24 19:15		Staff Costs	FPO	25/PV048		£237.60	
61	02-Sep-24	31-Aug-24	JEANNETTE YOUNG 400000001419751915 PAYAUG24 EXP JUL24 208458 10 01SEP24 19:15		Admin including website	FPO	25/PV048		£18.10	
								£132.24	£1,646.34	£78.80
Monthly Balance									-£1,514.10	

Pending Invoices

Ser	Date Bank Statement	Invoice Date	Details	Invoice Number	Category of Spend	Ch/Ref	V No	Receipts	Payments	VAT
62		25-Aug-24	CHARLTON BAKER LTD	INV-74274	Payroll Service Fee	SO	25/PV049		£16.50	£2.75
63		28-Aug-24	1&1 INTERNET LTD 2024-08-29 203043750777 V50520923 Period:28/08/2024-28/09/2024	Inv203043750777	Admin including website	DD	25/PV050		£18.00	£3.00
		tbc	idVerde - Monthly at GBP201.90		Green and other maintenance				£201.90	£33.65
		tbc	Green Tree Works - Authorised Work Not Completed		Green and other maintenance				£445.00	£56.00
		tbc	Election Fees - Wiltshire County Council (ESTIMATE)		Election Fees				£350.00	
								£0.00	£1,031.40	£95.40

Note.

Anticipated Transactions Before Next Meeting

Ser	Date Bank Statement	Invoice Date	Details	Category of Spend	Ch/Ref	V No	Receipts	Payments
		Monthly	1&1 InternetLtd (V50520923-290486224) Inv TBC £18 pcm	Admin including website	DD			£36.00
		Monthly	Charlton Baker Inv - Monthly (£15.50 pcm)	Payroll Service Fee	SO			£31.00
		tbc	idVerde - Monthly at GBP201.90	Green and other maintenance				£201.90
		Bi-Monthly	Village Hall Invoice	Expenses incl VH Hire	BACS			£30.00
		Monthly	Vodafone - Talkmobile Contract (£5 pcm)	Subscriptions	DD			£10.00
		If Requested	Jubilee Refunds (Tranquil Moments, Townsend Barn Nurserv, Lodge Farm)	Jubilee Donations				£190.43
		Annual	Open Spaces Membership - Estimate	Subscriptions				£50.00
		Monthly	Clerk Salary	Staff Costs				£300.00
							£0.00	£849.33

Uncommitted Precept 2024/25	£5,011.74	Treasurer's Ac Balance	minus	Anticipated Spend + Pending Invoices	£ 1,880.73
	£3,131.01				