

POULSHOT PARISH COUNCIL
PARISH COUNCIL MEETING 4 NOVEMBER 2014, 7.30PM
THE VILLAGE HALL, POULSHOT

MINUTES

Present: Councillors: Mr G Collett (Chairman); Mr A Baber; Mr T Coleman; Mr B Hamilton; Mr S Housby [for part]; Mr N Hunloke; Mr T Nixon; Mr J Seed (WC)[for part]

Apologies: none.

Also present: PCSO R Baldock [for part]; 9 members of the public; Mr P Baxter (Clerk).

ACTION

14/15/085 Declarations of interest.

Cllr Housby declared a pecuniary interest in the item on Planning.

14/15/086 Minutes of the last meeting

The Minutes of the last meeting, corrected, were **agreed** and signed by the Chairman.

14/15/087 Wiltshire Police report

PCSO Baldock reported on a recent attempted non-dwelling burglary, and gave crime prevention advice with regard to outside storage including oil supplies.

14/15/088 Chairman's announcements

The Chairman gave an update on the solar park, noting that work should be complete by late February. Barley Hill Lane hedging had been cut, as had The Green. The Chairman also reported that BT Openreach had applied for wayleave permission to install a DSLAM cabinet for fibre broadband on The Green, with a one-off £762 fee payable to the Council as landowner, adjacent to the current cabinet. It was proposed by Cllr Coleman, seconded by Cllr Hunloke and with all **agreed** that the Clerk be authorised to sign the Agreement.

PB

14/15/089 Recording and transmitting during meetings

The Clerk reported on new legislation requiring facilities to be made available for recording, transmitting and use of social media during public meetings. Cllr Housby proposed, seconded by Cllr Coleman and with all **agreed** that Standing Order 3L be suspended until it could be re-worded and to facilitate such actions should they be requested.

14/15/090 Public participation

Mr M Nixon was referred to a later agenda item on Village Green maintenance issues.

14/15/091 Wiltshire Councillor's report

Cllr Seed noted that autumnal leaf drop had the potential to block drains and asked for vigilance. The Caen Hill crossing had been delayed until February, pavement works could now be completed without a road closure required, and outstanding works on Rights of Way would be pursued with senior Council managers. C20 traffic speed had been reviewed last year, with an average speed of 52mph, a copy of the report had been requested. Area Board grant funding remained available and applications are encouraged.

14/15/092 Poulshot Community Fund

The Chairman introduced draft Terms of Reference and took comments. The Clerk clarified a number of issues. Cllr Nixon proposed, seconded by Cllr Hunloke, and with all **agreed** that a Working Group of the Council, called the Community Fund Panel, be established. Cllr Coleman proposed, seconded by Cllr Nixon, and with all **agreed** that the Council should nominate two councillors to the Panel. Cllr Hunloke proposed, seconded by Cllr Coleman, and with all (except the nominees in abstention) **agreed** that Cllrs Housby and Nixon be nominated to the Panel. Cllr Baber proposed and Cllr Hamilton seconded, with all **agreed** that the draft Terms of reference v3 be commended to the Panel for consideration at its first meeting, pending final ratification at the Council's next meeting.

14/15/093 Financial statement

The Responsible Financial Officer presented a mid-year statement which was **noted**.

14/15/094 Draft budget 2015/16

The Responsible Financial Officer presented a draft budget for 2015/16 with predicted Council Tax precept implications. The draft was **noted**.

14/15/095 Road safety - metrocount

Cllr Coleman reviewed the data from the recent metrocount survey, noting that a further traffic survey had also been carried out by a separate Highways department, with results due soon. It was **agreed** to wait for those results before considering further actions, but an article in the village magazine would seek initial support for the establishment of Community Speedwatch.

TC

14/15/096	Road safety – C20 Worton-Seend Road	Cllr Coleman reported attendance by himself and the Chairman at a joint parishes meeting the previous evening, hosted by Worton Parish Council, to establish shared views on the nature of traffic speed on the C20 road. The Community Area Transport Group does not consider the road to be an issue. It was agreed that this Council would support a joint Working Group of concerned parishes and views of users would be sought to provide anecdotal evidence.	TC
14/15/097	Village Green asset management	[Cllr Housby left the meeting at 9.00pm] The Clerk proposed establishing an asset management and maintenance programme, to include a survey of all the assets on The Green and their condition. A phased programme of maintenance could then be established on a risk-managed basis. It was proposed by Cllr Nixon, seconded by Cllr Coleman and agreed by all that a pack of sequentially numbered arboricultural tags be purchased to identify trees, benches and other assets.	PB
14/15/098	Village Green events	It was agreed that the Lackham Vintage Society may use The Green for its annual vehicle rally. The public bonfire event in the Green Gardens scheduled for 7 November was noted .	
14/15/099	Ex-telephone kiosk	Mr Josey presented a proposal to use the kiosk as a book-swap library. It was proposed by Cllr Hunloke, seconded by Cllr Nixon and with all agreed that this initiative be supported, with Mr Josey undertaking some minor refurbishment of the kiosk.	
14/15/100	Green Gardens charity	Cllrs Collett and Hunloke declared a non-pecuniary interest in this item as Trustees of the charity. The Chairman reported that the Trustees had met to consider the future of the charity, which had been established since the 1870s. Its original objectives were no longer relevant in modern society, and there was no sustainable income. The Trustees are minded to close the charity, but wish to seek a distribution of the charitable funds held by the Council on its behalf. Subject to a short period of public consultation, the Trustees would like the funds to be used for the establishment of a public access defibrillator and the provision of a wheelchair for users of the Village Hall. The Council agreed in principle to the defibrillator project, subject to consultation feedback and final decisions at its next meeting. Cllr Nixon proposed, seconded by Cllr Hamilton and on being put to the vote, 4 were for and 1 against the immediate procurement of a wheelchair before the Christmas event season at the Hall (except Cllrs Collett and Hunloke in abstention).	PB
14/15/101	Planning matters	The following decisions were notified: 14/06783/VAR Lodge Farm solar park – variation of condition 2; 14/07910/TCA Townsend Barn, Poulshot – fell poplar and 2 x 30% crown reductions; 14/07424/TCA 11 Barley Hill Lane – fell ash trees in wall; 14/08752/TCA 72 The Green – crown raise. All approved with conditions. The following applications were considered and had no objections: 14/09748/FUL Old Bakery, 16 Poulshot Road, Poulshot – re-submission alterations and rear extension; 14/09469/TCA 21 Poulshot Road – fell pine and crown reductions. No objections were made.	
14/15/102	Grant request	Cllr Hunloke declared a non-pecuniary interest as spouse of the applicant. The Clerk reported receipt of a grant request from Lady Hunloke to support the annual over 60s Christmas dinner event. It was proposed by Cllr Baber, seconded by Cllr Hamilton, and with all agreed (except Cllr Hunloke in abstention) to provide a grant of £250.00.	
14/15/103	Flood response	The Clerk reported receipt from Wiltshire Council of a scheme to provide flood response equipment if a response plan was prepared and submitted by the parish. Cllrs Collett and Nixon undertook to consider such a plan and the logistics of equipment storage. The Clerk also introduced guidance received from Wiltshire Council on the management by landowners of ditches and watercourses, with a request that local knowledge be used to encourage correct maintenance to prevent flooding. This would encompass the council's ownership of The Green.	
14/15/104	Rights of way leaflet	The Clerk reported three quotations received for the printing of the leaflet. It was proposed by Cllr Coleman, seconded by Cllr Hamilton and agreed by all that the leaflets be printed for £62.00.	

14/15/105 Disbursements

The following payments were authorised:

Chq	£
487 P Baxter (printing and website fee)	13.69
488 S J Franklin (grass cutting)	360.00
489 Community First (donation)	50.00

14/15/106 Correspondence and circulars received

The Clerk reported receipt of a donation request from Community First Good Neighbours Scheme. On being put to the vote 5 were for and 1 abstained, with the resolution **agreed** to make a donation of £50.00.

14/15/107 Date of next meeting

The next meeting was **agreed** for 6 January 2015 at 7.30pm in the Village Hall.

14/15/108 Items of maintenance

The Village Hall outside light was noted to be inoperable.

14/15/109 Key messages

CLlr Coleman undertook to write the next village magazine article, with items on road safety and Community Speedwatch, and the grant made to the Over 60s dinner.



The meeting closed at 10.10pm

Signed Chairman, 6 January 2015