

**POULSHOT PARISH COUNCIL**

PARISH COUNCIL MEETING 4th July 2017, 7:30 PM

THE VILLAGE HALL, POULSHOT

**MINUTES**

**Present** Cllr. Geoff Collett (Chairman) [GC] Cllr. Steve Housby [SH] Cllr. Adrian Baber [AB] Cllr. Ben Hamilton (Vice Chairman) [BH] Cllr. Tim Jalland [TJ] Cllr. Mike Wilson [MW] Cllr. Sam Wright-Hurn [SW]

**Apologies**

**Also Present** Members of the Public; Elizbaeth Martin (Parish Clerk) [EM]

**Meeting Commenced At 7:33 PM**

17/18/043 To receive Apologies for absence.

None received

17/18/044 To receive declarations of interest

None disclosed

17/18/045 To accept the minutes of the previous meeting [V]

Minutes Accepted

[BH Proposed. TJ Second. Agreed]

Resolved that the minutes be accepted

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17/18/046

To receive the Chairman Announcements

The Vintage evening took place on the 14th of June and was a great success. It is thought to have been one of the best-attended vintage evenings for some time. Funds of £873.14 were raised for the Free Wheeler Blood Bikes. Thanks to Keith and Pauline Day for organising the event and looking after the Green in such a respectable manner. The Fete was also a great success held on the 24th of June. The day included many games for the kids, a stall for drones and presentation was new this year, good company and a BBQ evening that followed are only a few of the events on the day. Thanks to the Fete committee and volunteers for all the work and organising put into this years event. The Vintage evening took place on the 14th of June and was a great success. It is thought to have been one of the best-attended vintage evenings for some time. Funds of £873.14 were raised for the Free Wheeler Blood Bikes. Thanks to Keith and Pauline Day for organising the event and looking after the Green in such a respectable manner. The Fete was also a great success held on the 24th of June. The day included many games for the kids, a stall for drones and presentation was new this year, good company and a BBQ evening that followed are only a few of the events on the day. Thanks to the Fete committee and volunteers for all the work and organising put into this years event. The Vintage evening took place on the 14th of June and was a great success. It is thought to have been one of the best-attended vintage evenings for some time. Funds of £873.14 were raised for the Free Wheeler Blood Bikes. Thanks to Keith and Pauline Day for organising the event and looking after the Green in such a respectable manner. The Fete was also a great success held on the 24th of

17/18/047

To receive the Police report

the newsletter was circulated for review. No specific news pertaining to Poulshot.

Action: EM To post the newsletter to the website

EM

17/18/048

To receive the Wiltshire Councillor's Report

Wiltshire Councillor's Report (Due to schedule constraints Cllr Seed gave was unable to attend and an earlier report emailed to the Council was tabled. Dated 19 June 2017.

Action: EM To post the report to the website

EM

17/18/049

Public participation – for up to fifteen minutes, three minutes per person

There was a query from the gallery on the update of the Broadband for Poulshot. The gallery was asked to wait until agenda item 10 as a full report would be provided. No other queries.

17/18/050

Planning matters – to receive those decisions notified and to consider applications received

None received

17/18/051

Application 17/05347/FUL

Mr and Mrs Curnow, Higher Green Farm. The Council was asked to review the planning application for change of use of existing care accommodation units (C2) to retirement accommodation for the over 60's (C3)  
Over all the application was supported.

Action: EM To respond to WCC that the council holds no objections

17/18/052

To consider an alternative quote for the cutting of the Green for the 2017/18 or continue with the current

The Council has considered a new contractor for the cutting of the Green for the remainder of this year. Currently Poulshot has a contractor providing the cutting of the Green on a cut-by-cut basis at £380.00 (inv VAT)per cut. The new contractor has quoted Poulshot £250.00 (ex VAT) per cut. The motion to accept the new contractor was agreed

The Council will undertake due diligence in September/October 2017 with seeking out three quotes and planning in advance for the 2018/19 financial years of the Green and surrounding grounds maintenance to be considered and budgeted accordingly.

[GC Proposed. BH Second. Agreed]

Resolved that the £250 quote from the new contractor be accepted

EM

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To receive an update on the Broadband for Poulshot and consider the following two motions:

Openreach and WCC have confirmed that fibre broadband will be supplied to the Southern end of the Village by using a conduit placed under the Village Green, and under the main road. At the moment two of the three poles erected on the Green will be removed. No other poles are envisaged throughout the village except to replace two poles that are in poor condition, that will be a like for like replacement and the old poles will be removed.

Much of the work south of Barleyfields has been completed, and it has been confirmed that Mill Farm is included, albeit in a slightly different way.

The project will not be complete until the end of October, a delay caused by the need to close the main road for one week. This closure will be between the Village Hall car park and just South of Barleyfields. This closure is necessary because the cable cannot be placed on the existing poles in that area because of the ancient tree crowns. It would require the felling or lopping of those well-established trees.

It is envisaged that at the end of October ALL properties in the village will be covered by high speed broadband, those in the South having the luxury of fibre speeds. However it will not be provided automatically! It is up to the residents to apply to their ISP for the upgrade in their premises, in some cases they might have to shop around to find a supplier who

17/18/056

To discuss the cleanliness of the Playground outside the Village Hall and review solutions

BH & AB

The Council discussed the current state of the play equipment and grounds the play equipment occupies as it is inadequately maintained at present. Several action points were discussed to include historical maintenance of placing this maintenance out to tender.

The Council has agreed to continue to discuss this as a possible option but highlighted that funding had not been considered in the budget for this year and actions to the play area are needed more quickly.

To bring the play equipment back to an appropriate standard several action points were applied and to be a follow up agenda item for a future meeting.

Action: BH & AB to write a small article for the Poulshot Village News asking for help and volunteers to hold a day of cleaning.

17/18/057

Motion for audio recording of the Parish Council Meetings to capture the meeting minutes [V]

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EM

A discussion about the audio recording of the Parish Council meetings was discussed. This idea was raised by a member of the public in the June 2017 meeting to aid the Council with accuracy and minutes for any future meetings. Councillor SWH circulated a web address that outlines a brief of current legislation. <https://www.cpalc.org.uk/the-recording-of-town-and-parish-council-meetings-is-no-law>

The Council in principle agreed to the idea for future meetings but a policy needs to be erected and agreed before this may be completed.

[MW Proposed. TJ Second. Agreed]

Resolved

Action: EM to review historic documents regarding the health and safety of the playground and organise any required inspection certificates

17/18/058	To receive an update on prior Actions by the Council	EM
	All actions were with EM and have been updated/actioned as voted and agreed.	
17/18/059	To agree two dates for the formal Councillor training by WALC	
	A discussion of dates for training took place. TJ will email Clerk with availability and an announcement made in future minutes for the date of training once confirmed.	
	Action: EM to contact Rowde and explore the idea of sharing a date for training	
17/18/060	To consider correspondence and circulars received	
	This item has been covered in earlier agenda items. Item 5 Police Report, Item 6 Wiltshire Councillors Report, Item 8 Planning Application, Item 10 Broadband email, Item 12 Email for audio recording of the Parish Council.	
17/18/061	To review disbursements made since the last meeting and to sign those presented at the meeting	
	<p>Cheques Written</p> <p>000582. Mark Goodard and Sons (Greens Maintenance) £912.00 (Against PO)</p> <p>000583. Simon Franklin (Green Maintenance) £288</p>	
17/18/062	To Discuss Items of maintenance	
	Nil	

17/18/063

To Agree Key messages

Broadband update

The Planning change at Higher Green Farm

17/18/064

The following items were discussed off Agenda

MW asked that the original motion concerning the SID proposal be added to the August agenda.

MW highlighted the point that SEB has been in to Poulshot to change out a telephone pole. It is suggested that a formal outline of the Green be made available to Utility companies and a formal notification policy erected to ensure that the Village and the Council are notified properly of changes being planned in the Village.

MW also discussed the issue over a potential complaint received by the Council. Currently it has been treated as informal but Cllr MW has asked that the party making the report explore this further

Action: Cllr TJ and Cllr SWH to make contact and meet with the parishioners to ensure no further action is required

SW/TJ