

# POULSHOT PARISH COUNCIL

## MEETING DETAILS

<b>Date</b>	Tuesday 5th March 2019
<b>Present</b>	Geoff Collett [GC], Ben Hamilton [BH], Ian Gillies [IG], Adrian Baber [AB], Sam Wright-Hurn [SWH], Steve Housby [SH], Tim Jalland [TJ]
<b>Apologies</b>	PCSO Maggie Ledbury [ML], WCC Jonathon Seed [JS]
<b>Also Present</b>	Members of the Public; Elizabeth Martin (Parish Clerk) [EM], Angus Williams (Property Agent) [AW]
<b>Not Present</b>	
<b>Location</b>	Poulshot Village Hall, Poulshot, Wilts.
<b>Chair</b>	Geoff Collett

## MINUTES

18/19/206	<p><b>To Receive Apologies for absence.</b></p> <p>ML (PCSO), JS (WCC)</p>	
18/19/207	<p><b>To Receive Declarations of interest</b></p> <p>None.</p>	
18/19/208	<p><b>To Consider and Agree to enact the seal of the Parish Council in favour of the transfer of deeds for Higher Green Farm [V]</b></p> <p>AW, acting on behalf of Poulshot Parish Council for the land transfer, outlined the state of agreements and next steps. SH asked whether the Council could decline to sign the transfer. AW informed the Council that they would be in breach of contract should they not complete the transfer.</p> <p>GC proposed a vote of thanks to EM for her work. Feedback from the Secretary Of State's representative was that the preparation of the material was one of the best they had seen and enabled a clear and quick decision to be reached.</p> <p>Proposed SWH, seconded AB IT WAS RESOLVED that the Parish Council enact the seal in favour of the transfer of deeds for HGF and that the transfer documents be signed. The Deed Of Easement and Transfer Deed were duly signed by GC and BH, as witnessed by EM</p>	**
	Meeting Suspended by the Chair until 7:30pm	

	Public Participation (7:30pm)	
	Meeting Resumed at 7:40pm	
18/19/209	<b>To Receive Apologies for absence.</b> ML (PCSO), JS (WCC)	
18/19/210	<b>To Receive Declarations of interest</b> None.	
18/19/211	<b>To Agree the minutes of the last meeting of the Council</b> Proposed SWH, seconded AB IT WAS RESOLVED that the minutes be approved as written	EM  **
18/19/212	<b>Chair's Introduction/Announcements</b>  GC told the audience that grass cutting of the green will re-start again later in the month. GC also suggested that the remainder of the green would benefit from being rolled. TJ will talk to the cricket club.  GC also told the audience that the defibrillators have now been installed at Townsend and the Village Hall and thanked Jon Martin for his help in installing them. GC also asked that EM write a note of thanks to Adrian White for allowing the installation on his property and for being connected to his electricity supply.	EM
18/19/213	<b>To Receive the Police report</b> PCSO not in attendance. Some material passed for publication. EM to post to the website. No incidents have been reported.	EM
18/19/214	<b>To Receive the Wiltshire Councillor's Report</b> JS not in attendance.	
18/19/215	<b>To Receive the Clerks Report</b>  Defibrillator installation at Townsend and the Village Hall is complete. The Raven defibrillator has also been renewed. The annual defibrillator awareness training will be held on Tuesday 9th July in the Village Hall.  The Crack-Willows in the GG have now been attended to by the arborist.  The annual "Spring Clean" will be on Saturday 6th April, 9:30 for a 10am start at the Village Hall. Lunch will be provided for all helpers. There will also be a craft session for children whilst parents assist with the cleanup.  For Agenda Item 9, an advisory committee is suggested. EM has met with two residents to discuss their aspirations and now that HGF is signed, the Council is in receipt of new recreation land. EM has spoken to the council's insurers and any play equipment installation will need to be led by the Council (via sub-committee is the suggested route).	

18/19/216	<p><b>Planning matters - to Receive for information, those decisions notified and to Consider applications received</b></p> <p>Update On Existing 19/00673/TCA Crown Raise 30% Birch at Townsend Farm. Approved. 19/01153/TCA. Apple Prune back to last prune points. Approximately 25%. 188 Poulshot Road. Pending Approval.</p> <p>New 19/01777/TCA. T1 Ash Reduce crown 2-3m laterally and 4m in height. 51 The Green. 19/01115/FUL. Bridge House, Caen Hill. The Council felt that the changes to the roofing would benefit from tiling that is in keeping with the rest of the property (clay tiling or similar).</p>	EM
18/19/217	<p><b>To Consider an Advisory Committee (S102.4 1972) to investigate the options and make recommendations regarding Amenities within the Village</b></p> <p>Council discussed the benefits of setting up an advisory committee to help those residents who have requested support and assistance in developing a plan for recreational amenities around the village. No consensus reached and the motion was not moved for a vote.</p> <p>No vote taken.</p>	
18/19/218	<p><b>To Receive an update on the Community Fund</b></p> <p>The PCF have been discussing being more overt and are looking at doing a survey for the village.</p>	
18/19/219	<p><b>To Receive for information, an update on prior Actions by the Council</b></p> <p>Thank you letter has now been sent to Gill Coleman. Defibrillators completed. Trees completed. HGF transfer completed. Temporary Change in Green contact details has been submitted.</p>	
18/19/220	<p><b>To Receive for Information, correspondence and circulars received</b></p> <p>Information on boundary changes. These have been posted in the notice board and onto the website for comments.</p>	
18/19/221	<p><b>To Receive for information, Disbursements made since the last meeting and to Sign those presented at the meeting</b></p> <p>1&amp;1</p> <p><i>Signed at the meeting.</i> Locum Clerk expenses - £36.75 Defibrillator renewal at the Raven (SWA) - 2160 Electrical work for Defibrillator installation - £422.59 Trees in the Green Garden - £540 PCF application for Village Hall replacement door - £1100</p>	
18/19/222	<p><b>To Consider Items of maintenance</b></p>	

	SH has spoken again to the Parish Steward who confirmed he will paint the railings outside of the Dairy.	
18/19/223	<p><b>To Agree Key messages</b></p> <p>Higher Green Farm transfer documents have been signed and the Council now owns the recreation area. Any residents who wish to put forward ideas should contact the Parish Clerk.</p> <p>The annual community spring clean will take place on Saturday April 6th 10am-12am. Residents are encouraged to attend and help.</p> <p>The Defibrillators at the Village Hall and Townsend are now operational and the Raven Defibrillator is being renewed.</p> <p>The Annual Defibrillator training will take place in the Village Hall on then 9th July 2019 at 7:00pm</p>	
	The next meeting of the Parish Council will be at 7:30pm on Tuesday April 2nd 2019	

## ACTION ITEMS

18/19/211	<input type="checkbox"/> EM post minutes to the website
18/19/212	<input type="checkbox"/> EM to write to Adrian White to express the Council's thanks in hosting the Townsend Defibrillator.
18/19/213	<input type="checkbox"/> EM to post PCSO material to website
18/19/216	<input type="checkbox"/> EM to file planning responses

## RESOLUTIONS

18/19/208	IT WAS RESOLVED that the Parish Council enact the seal in favour of the transfer of deeds for HGF and that the transfer documents be signed.
18/19/211	IT WAS RESOLVED that the minutes be approved as written

**These minutes are accepted as a true and accurate record:-**

<b>Signed</b>	
<b>Date</b>	