

POUSHOT PARISH COUNCIL

EXTRAORDINARY PARISH COUNCIL TO BE HELD IN THE HUNLOKE HALL

ON

TUESDAY 13TH AUGUST AT 7.30 P.M.

The Press and Members of the Public are welcome to attend.

The Openness of Local Government Bodies Regulations 2014 permits the audio and visual recording and photography of the Council and Committee meetings by the general public and/or media. It would be appreciated if persons wishing to take photographs or to record a meeting, were, wherever possible, notified to the Chairman or Clerk before the meeting concerned.

Public Participation- To hear public comments / questions.

No decisions or arrangements will be raised in this section unless the issue is listed on this Agenda. You will be allowed a maximum of 3 minutes. Maximum of 15 minutes allowed in total.

There will also be a request put forward on behalf of Wessex Water regarding a proposal to construct a small, below-ground pumping station in Poulshot and a chance for members of the public to ask questions.

AGENDA

1. Apologies

To consider apologies.

2. Disclosure(s) of Interest.

To receive any declaration of interest by a member in relation to matters to be considered at this meeting as required by the Code of Conduct.

3. Minutes - Attached

To confirm as a true record the Minutes of the meeting of the Parish Council held on 16th July 2024. The attachments will form part of these main minutes but will not be redistributed with this Agenda.

4. Wessex Water Proposal

Permission is requested from Wessex Water regarding a proposal to construct a small, below-ground pumping station, on the Village Green (please see attached proposed works location).

This initiative aims to provide relief from the sewer flooding that several properties in the local area are currently experiencing. The backing up of sewers in the area is a recurring issue, and the proposed new pumping station will provide extra storage capacity in the network to address this problem. Currently, to prevent internal and external flooding of the properties, a temporary above-ground overpumping setup needs to be erected within The Green and remain in place for several weeks during the winter months.

The properties affected by the sewer flooding issue are located next to a land known as ‘Poulshot Green in the Parish of Poulshot, Wiltshire,’ under register unit no. VG16 (please see the attached register supplied by Wiltshire Council). Given that the area covered by the Village Green covers this entire area, it would be challenging for Wessex Water to locate the pumping station and associated infrastructure elsewhere.

5. Allotment rent

Members are requested to note the increase of allotment rents from £20 per plot to £25 per plot as agreed in the budget for financial year 24-25 and that invoices will be sent to the tenants on the 1st of October 2024.

6. Confidential Session

Exclusion of Press and Public It is recommended that under section 100 (A) (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in Part 1 of Schedule 12 (A) of the act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property.	Public excluded from the meeting to enable consideration of the minutes	Publicity in relation to the proposals could prejudice sensitive negotiations by the Council in making its decisions.
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7. Confidential Minutes

To confirm as a true record the Confidential Minutes of the Meeting of Council held on 16th July 2024.

**MINUTES OF
FULL COUNCIL MEETING
HELD IN THE VILLAGE HALL
TUESDAY 16th JULY 2024 AT 7.30 PM**

PRESENT: Cllr Liz Bissett (Vice Chairman)
Cllr Claire Church
Cllr Tim Hues
Cllr Chris Dyke
Wiltshire Cllr Tamara Reay (arrived at 20:15)

OFFICER: Jeannette Young (Clerk)

PUBLIC PARTICIPATION: 6 members of the public were in attendance.

Questions raised were as follows; -

Q. A request for £1000 to help fund the Parish Newsletter was received.
A. The requester was advised to complete and submit a grant application request at least 2 weeks before the next meeting on the 10th of September.

Q. An enquiry was received over the CIL monies held by the Council and whether they could be used to fund replacement Lime trees.
A. There were already items on the agenda that would be consider for use of the time limited CIL monies.

Q. What is happening with the fibre installation by Openreach across the Green?
A. No response had been received from Openreach, Clerk to chase.

32/24/25 Chairman for the Meeting

Due to apologies received from Cllr Davis (Chairman), it was proposed by Cllr Church, seconded by Cllr Dyke and UNANIMOUSLY RESOLVED to elect Cllr Bissett as Chairman for this meeting.

33/24/25 Apologies

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Apologies were received from Cllrs Davis, Scott and Jeffries.

34/24/25 Declarations of Interest

No Declarations of Interest were received.

35/24/25 Minutes

It was proposed by Cllr Dyke, seconded by Cllr Hues and UNANIMOUSLY RESOLVED to confirm the Minutes of the Annual Meeting of the Parish Council held on 14th May 2024 as a true record. The Minutes were duly signed by the elected Chairman for this meeting, Cllr Bissett.

36/24/25 Chairmans Announcements

- Thanks were extended to Members for the clearing of the playground outside of the Village Hall.
- Lackham Vintage Society 'Car Gathering' on the Village Green, was mentioned and how well attended it had been. The Chair confirmed all donations received were for The Dorothy House Hospice.
- Thank you to the organisers of the D Day event and Church Fete.

37/24/25 Police Report

The attached Community Policing Team Report from March 2024 was noted.

38/24/25 Update from Wiltshire Councillor Tamara Reay

Cllr Reay reported on Wiltshire Councils £14m underspend and explained how £10m of this will be put to further Highways enhancement. Adding to previous new money investment and CIL contributions this will make £20.7m new spend over 2 years. There will be a focus on 'C' roads and unclassified roads, also black spots such as the Black Dog crossroads. Monies will also be put towards enhancements to Caen Hill. A further £1.7m will be issued towards flooding defences.

The Traveller site plan was also mentioned with Cllr Reay stating that the draft Gypsies and Travellers Development Plan Document was considered by Cabinet on 15 July 2024, and she would send through the link to the documents.

Concerns were raised by Members on the proposed location of two site within the local area these being 2 plots at Whistley Road, Potterne and 10 plots at Oxhouse Farm, Rowde.

39/24/25 Planning Applications and Decisions

The following application was considered along with the comments and recommendation from the Planning Working Group. It was therefore: -

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<p>Poulshot CP Application Ref PL/2024/04901 - Full Planning Permission Address: Land adjoining 11 Barley Hill Lane, Barley Hill Lane, Poulshot, SN10 1RS Proposal: Erection of dwelling Applicant Name Mr and Mrs Herridge Case Officer: Meredith Baker Respond By 27-06-2024. - extension requested and granted until 17th July 2024 Application Link: https://development.wiltshire.gov.uk/pr/s/planning/application/a0iQ3000006Wxa</p>	<p><i>Proposed by Cllr Church, seconded by Cllr Dyke and UNANIMOUSLY AGREED to OBJECT to this application for the following reasons: -</i></p> <ul style="list-style-type: none"><i>• Concern of over development of the site which sits in a conservation area and its consumption of the total plot area.</i><i>• If the application gets approved, the remaining large house will sit within an extremely small plot.</i><i>• The recent Housing Needs Survey showed Poulshot had sufficient housing to meet the needs of the community.</i><i>• To fully support the concerns of residents especially the those of the direct neighbouring property. It appears no consideration has been given to the impact on their lack of privacy should this application in its initial guise be approved.</i> <p><i>Finally, Members would like consideration given to reducing the size of the planned build, with additional thought given to a single-story build or relocation of windows, avoiding the intrusion of privacy issues.</i></p>
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Decisions

The following Decisions were noted; -

Application Ref PL/2024/03712 - Householder Application
Address: 18 Mill Lane, Poulshot, Devizes, SN10 1SA
Proposal: Removal of existing tree and construction of new single storey side extension
with internal alterations. Timber cladding to elevations.
Decision Date: 19-06-2024 **Decision: Approve with Conditions**

Application Ref PL/2024/03804 - Advertisement Consent
Address: Corner of Devizes Road, Caen Hill, Devizes
Proposal: Erection of temporary advertising sign to direct public to Aubreys Yard, Poulshot. Non-illuminated.
Decision Date: 27-06-2024 **Decision: Approve with Conditions**

40/24/25 Working Group Notes

40/24/25.1

Planning Working Group

Planning Working Group notes from the meeting on the 25th of June 2024 were further considered and noted.

40/24/25.2

Village Survey Working Group

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Cllr Bissett presented the notes from the Village Survey Working Group from the meeting on the 11th of June 2024. Cllr Dyke confirmed he would attempt to gain the required 3 quotes for a bus shelter, with Cllr Church confirming she is still trying to progress with the SID project but finding it increasingly difficult with lack of response from the Police and Wiltshire Council to her numerous emails.

41/24/25 Grant Applications

41/25/25.1 Permanent Fencing of Allotments

Following the Grant Application from the tenants of the allotments where funding was requested to provide a permanent fence separating the parish allotments from the rest of Green Gardens. Although this application scored 17/21 and 19/21 respectively the application was discussed, with concerns being raised about the ownership and maintenance if the new fencing was approved. It was believed that maintenance of the fencing around the allotments was already in the tenant's agreements and that the yearly rent was due to increase this year 24-25 to £25 per plot per annum. After further debate on ownership of the fence and installation; it was proposed by Cllr Bissett, seconded by Cllr Dyke and UNANIMOUSLY AGREED to refuse the grant application, but instead to use the CIL monies held by the Parish Council to purchase and install a post and rail fence with stock wire of approximately 28 meters using the existing gate as the access point; Cllr Dyke was given delegated authority to acquire 3 quotes and instruct the chosen contractor to provide and install the fence which must not exceed the CIL allocation 22/RV003.

41/24/25.2 Surplus Grant Monies

Following the issued grants of £ 500 for the D-Day and silent disco events, there was a surplus of just over £66. A request was made to put the surplus monies towards a cricket match/BBQ event for families of the village, being held on the 30th August 2024. It was explained that as per the Councils Policy all outstanding grant monies should be returned to the Council and not used for further unapproved events. It was therefore proposed by Cllr Bissett, seconded by Cllr Hues and UNANIMOUSLY AGREED to request the return of the surplus monies of just over £66. and to provide a one-off donation of £66. to Poulshot Friends and Neighbours Club including Peggies, to help with the funding of the planned cricket match/BBQ event on 30th August 2024.

Awarded under the General Power of Competence

42/24/25 Village Trust Update and Requests

Cllr Bissett read the update and members discussed the requests, with special mention of involving the Parish Council in the Keep Britain tidy event

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due in spring 2025. It was therefore proposed by Cllr Church, seconded by Cllr Bissett and unanimously agreed to approve the following requests;-

- To continue to remove any existing Spanish Bluebells in Green Gardens next year.
- To permit a 'tidy-up' in Green Gardens in October, including the continued tackling of the hogweed.
- For the Parish Council to pay for the disposal of excess growth and New Zealand Pygmy Weed waste from the ponds on the Green, planned for November.
- For the Village Trust to lead on the installation of Plaques along the Queen's Platinum Jubilee Oak Walk on the 31st August. With the Chairman and Members of the Parish Council invited to attend along with Wiltshire Councillor Tamara Reay.
- For the support and involvement of the Parish Council on the Keep Britain Tidy campaign, due in spring 2025.

43/24/25 External Audit – Email Received 11th June 2024 from PKF Littlejohn LLP

The following response received from the external auditor PKF Littlejohn LLP was noted.

WI0187: Receipt of documents – notification of exempt status, 2024

This is an automated message to notify you that we have received and logged the notification of exempt status for the year ended 31 March 2024 submitted to us for Poulshot Parish Council. By notifying us that Poulshot Parish Council has claimed exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued by us for this reporting year.

Thanks, were also extended to the RFO for another good audit.

44/24/25 Finance Report and Bank Balances

Members received and **NOTED** the 12th of July 2024 spreadsheet showing Bank balances of the Parish Account £20,675.96 and Community Fund £122,130.55 collectively standing at £142,806.51. There followed concerns regarding the amount of funds in the Cambridge and Counties Building society account exceeding £85,000. It was therefore proposed by Cllr Bissett, seconded by Cllr Dyke and **UNANIMOUSLY RESOLVED** to transfer the monies exceeding the protected £85,000 into the Lloyds Community Fund savings account.

45/24/25 Financial Expenditure.

Members considered the expenditure report, of the 12th July 2024 with payments totalling £5,263.17 and credits of £688.43 listed, it was therefore proposed by Cllr Bissett, seconded by Cllr Church and **UNANIMOUSLY AGREED** to approve the expenditure report of July 024.

46/24/25 Date of Next Meeting

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10th September 2024.

47/24/25 Confidential Session

It was proposed by Cllr Bissett, seconded by Cllr Church, and UNANIMOUSLY RESOLVED to go into a Confidential Session. Cllr Bissett requested members of the public to leave the meeting.

48/24/25 Confidential Minutes of the 14th May 2024

It was proposed by Cllr Bissett, seconded by Cllr Hues and UNANIMOUSLY AGREED that the Confidential Minutes of the 14th May were a true record of the meeting, these were the duly signed by the elected Chairman for this meeting, Cllr Bissett.

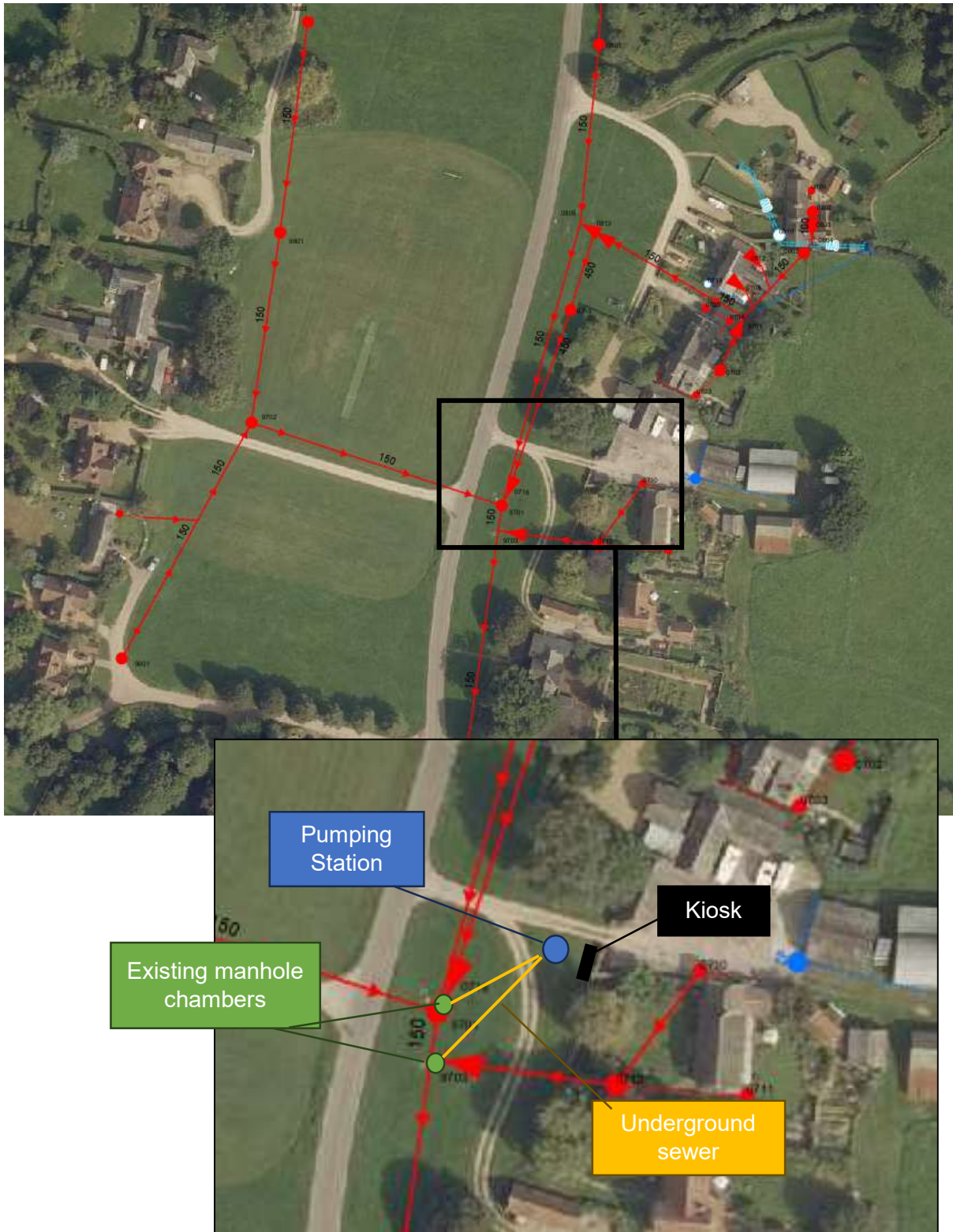
49/24/25 Village Hall Playground

After more deliberation and reflection, Members decided to bring the matter to an end.

Meeting ended at 21:15

Signed.....Date.....

SSPS location plan



Register of Town and Village Greens

See Overleaf
for Notes

LAND SECTION—Sheet No. 16

No. and date of entry	Description of the land, reference to the register map, registration particulars etc.
1 20th Sep 1963	That piece of land called Poulshot Green in the Parish of Poulshot, Wilts, as marked with green verge lines inside the boundaries on sheet 16 of the register map and distinguished by the number of this register unit. Registered pursuant to application No.101 made 2nd September, 1963, by the Poulshot Parish Council, acting through their Clerk, Mr. Ernest Frederick William Beckwith of Avonmead, Poulshot, Devizes, Wilts. (Registration Provisional).
3 5th July 2018	Registration amendment: 130m ² of land comprised in this register unit and described at entry no. 1 above, as marked by red notching on the register map and labelled D1 was removed from the register of Town and Village Greens pursuant to application ref: com/3189137 made by the Secretary of State for Environment Food and Rural Affairs on 2nd July 2018 under Section 16 of the Commons Act 2006.
34 5th July 2018	Registration amendment: The registration at entry no. 1 above was amended by the addition of 200m ² of land to be comprised in the same register unit in replacement for the land removed from the register at entry no. 3 above, as marked with a green verge line inside the boundary on sheet 16 of the register map and labelled A1 pursuant to application ref: com/3189137 made by the Secretary of State for Environment Food and Rural Affairs on 2nd July 2018 under Section 16 of the Commons Act 2006. (The replacement land became subject to the rights of common which were previously exercisable over the release land).
<p>NOTE: The whole of the land comprised in this Register Unit is also provisionally registered in the Register of Common Land under Register Unit No. C.L.84, and any Entry relating to minerals in the Land section, and every Entry in the Rights and Ownership sections, of this Register Unit is deemed, so far as it relates to the land so registered in both Registers, also to be made in the corresponding section of the other Register; and this Register Unit is deemed to contain Entries of the above-mentioned classes affecting that land which appear in the other Register.</p>	
<p>NOTE: The registration at Entry No.1 above is in conflict with the registration at Entry No.1 in the Land section of the Register of Common Land, Register Unit No. C.L.84 and each of those registrations is accordingly to be treated as an objection to the other to the extent of the conflict.</p>	
2 23rd November,	The registration at Entry No. 1 above, which was disputed, became final on the 15 th January, 1982, with the following modification: - the land coloured red on the register plan to be removed from the register.

No. and date of note	Notes	No. and date of note	Notes
1 29th June, 1970	John Hooke of Breastlands, The Green, Poulshot, Devizes, claims a right of way for all purposes with or without vehicles across the land comprised in this Register Unit, from the public highway to the property known as Breastlands as further described on the file plan.		
2 29th June, 1970	Arthur Frederick Cleverly of The Green, Poulshot, Devizes, claims a right of access across the land comprised in this Register Unit and also an Easement for a mounting stone.		
3 29th June, 1970	The Wiltshire County Council in their capacity as Smallholdings Committee claim rights of way across the land comprised in this Register Unit as further described in the file plan.		

P O U L S H O T

PROVISIONAL REGISTER MAP OF TOWN AND VILLAGE GREENS
SHEET No 16 THIS IS THE 1ST EDITION OF THIS SHEET
REGISTER UNIT NO V.G. 16

COMMONS REGISTRATION ACT 1965
WILTSHIRE COUNTY COUNCIL
REGISTRATION AUTHORITY
Date: 26/9/68

R.P. Hamie
Clerk of the County Council

