

POULSHOT PARISH COUNCIL
 PARISH COUNCIL MEETING 4th September 2018, 7:30pm
 THE VILLAGE HALL, POULSHOT
MINUTES

Present Cllr. Geoff Collett (Chairman) [GC] Cllr. Ben Hamilton (Vice Chairman) [BH] Cllr. Adrian Baber [AB] Cllr. Ian Gillies [IG] Cllr. Steve Housby [SH] Cllr. Tim Jalland [TJ] Cllr. Sam Wright-Hurn [SW]

Apologies Police Community Support Officer, Maggie Ledbury [PCSO]

Also Present Members of the Public; Elizaeth Martin (Parish Clerk) [EM] Cllr. Jonathon Seed (Wilts. Cllr.) [JS]

Meeting Commenced At 7:30pm

18/19/122	To receive Apologies for absence. PCSO (Maggie Ledbury)	
18/19/123	Declarations of interest None	
18/19/124	To Agree the minutes of the last meeting of the Council Approved [BH Proposed. TJ Second. Agreed.] Resolved that the minutes be approved as written	**
18/19/125	Chairman Announcements After some queries and questions from some Councillors relating to the Code of Conduct and Standing Orders GC has asked EM to review and prepare responses and setup a discussion on items where needed. All Councillors are encouraged to send in queries to EM related to these topic items. GC also mentioned the good work done by AB on clearing the Wild Flower meadow on the Green. The material will either be burnt on site or taken away shortly.	
18/19/126	To receive the Police report August Police Report Submitted. Nothing reported for September	
18/19/127	To receive the Wiltshire Councillor's Report JS updated Councillors and the audience on the proposed boundary changes for Wilts. More information from JS will be in the next village magazine. The public are welcome to feedback on the proposed changes.	
18/19/128	Public participation – for up to fifteen minutes, three minutes per person A note of support was raised by a parishioner regarding the recent clearing work by the Parish Steward along Poulshot Road near to Planks Dairy. A member of the Speed Watch team announced that the Poulshot Speed Watch has closed down. Support for a Speed Indicator Device (SID) is still sought. Cllr Seed suggested using the Parish Steward to affix posts and look further at Steeple Ashton's recent work on a SID	
18/19/129	Planning matters – to receive those decisions notified and to consider applications received No items raised	
18/19/130	Financial Review	
18/19/131	To receive a Financial Statement for Quarter 1 (April to June) 2018/19 earmarked towards the cost of the purchase of two additional defibrillators for the Village and their running costs and renewal over the coming 8 years. Additionally, the renewal of the current defibrillator for four years following the 2019 four-year renewal The written Financial Report for Q1 2018/19 was presented to Councillors prior to the meeting and also posted on the website for the public to read. Any questions for queries from either members or public can be sent to the clerk PoulshotParishCouncil@gmail.com	
18/19/132	To Agree an amendment to the 2018/19 budget	

18/19/133	<p>To re-allocate £50 of budget funding from Audit to CF Admin to cover additional CFP meetings to year end</p> <p>Agreed [BH Proposed. AB Second. Agreed.] Resolved that £50 of unused Audit budget be transferred to CFAdmin to cover the additional meetings being held</p>	**
18/19/134	<p>To reduce the Audit budget by £170</p> <p>Agreed [BH Proposed. SH Second. Agreed.] Resolved that the remaining unused Audit budget (£170) be transferred to Contingency</p>	**
18/19/135	<p>To discuss and agree the holding of a meeting with the Council's legal representative for HGF to discuss the finalisation of the land transfer (at a cost of up to £300 from the Legal fund)</p> <p>Council members did not feel that any additional review with the legal representative was needed.</p> <p>No proposer. Motion withdrawn</p>	
18/19/136	<p>To discuss and agree the purchase of a wreath for the armistice day memorial for a cost of up to £50</p> <p>Council members discussed and approved a £50 budget for the purchase. [SW Proposed. BH Second. Agreed.] Resolved that the council will budget for a memorial wreath for Armistice Day at a cost of upto £50</p> <p>Action: EM to purchase wreath</p>	** EM
18/19/137	<p>To agree the delegation of spending authority, to the Clerk, for up to £888 of the allocated Community Fund grant for the Pavement and Mill Lane Corner, currently held as contingency, for such project</p> <p>Council members discussed but decided that any changes or additions leading to additional cost for the pavement project should come before Council for agreement before being carried out.</p> <p>No proposer. Motion withdrawn</p>	
18/19/138	<p>To receive an update on prior Actions by the Council</p> <p>AB updated that the post to be fixed in the Green Gardens is likely to be done end of Sept/early Oct.</p> <p>GC asked if more attention could be given, via the Parish Steward, to the Grips on the Green. SH has on his list, will talk again to the Steward</p> <p>Action: SH to talk to the Steward re Grips on the Green</p>	SH
18/19/139	<p>Correspondence and circulars received</p> <p>Correspondence has been received regarding the boundary change proposals. These have been posted in the notice board</p>	
18/19/140	<p>To review Disbursements made since the last meeting and to sign those presented at the meeting</p> <p>Cambridge & Counties bank mandate for additional signature signed to add EM so that account can be accessed for inter-account transfer post GDPR changes.</p>	
18/19/141	<p>To Discuss Items of maintenance</p> <p>GC updated that the farmer at Townsend is happy for the Defib to be fixed to his buildings. EM will make contact formally</p> <p>Action: EM to contact Farmer at Townsend to agree formal siteing and arrangements</p>	EM
18/19/142	<p>To Agree Key messages</p> <p>The council invites the village to join them in remembering the 100th anniversary of Armistice Day. Details in the village magazine.</p>	