

POULSHOT PARISH COUNCIL

MINUTES OF FULL COUNCIL MEETING HELD IN THE VILLAGE HALL TUESDAY 16th JULY 2024 AT 7.30 PM

PRESENT: Cllr Liz Bissett (Vice Chairman)
Cllr Claire Church
Cllr Tim Hues
Cllr Chris Dyke
Wiltshire Cllr Tamara Reay (arrived at 20:15)

OFFICER: Jeannette Young (Clerk)

PUBLIC PARTICIPATION: 6 members of the public were in attendance.

Questions raised were as follows; -

Q. A request for £1000 to help fund the Parish Newsletter was received.
A. The requester was advised to complete and submit a grant application request at least 2 weeks before the next meeting on the 10th of September.

Q. An enquiry was received over the CIL monies held by the Council and whether they could be used to fund replacement Lime trees.
A. There were already items on the agenda that would be consider for use of the time limited CIL monies.

Q. What is happening with the fibre installation by Openreach across the Green?
A. No response had been received from Openreach, Clerk to chase.

32/24/25 Chairman for the Meeting

Due to apologies received from Cllr Davis (Chairman), it was proposed by Cllr Church, seconded by Cllr Dyke and UNANIMOUSLY RESOLVED to elect Cllr Bissett as Chairman for this meeting.

33/24/25 Apologies

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due in spring 2025. It was therefore proposed by Cllr Church, seconded by Cllr Bissett and unanimously agreed to approve the following requests:-

- To continue to remove any existing Spanish Bluebells in Green Gardens next year.
- To permit a 'tidy-up' in Green Gardens in October, including the continued tackling of the hogweed.
- For the Parish Council to pay for the disposal of excess growth and New Zealand Pygmy Weed waste from the ponds on the Green, planned for November.
- For the Village Trust to lead on the installation of Plaques along the Queen's Platinum Jubilee Oak Walk on the 31st August. With the Chairman and Members of the Parish Council invited to attend along with Wiltshire Councillor Tamara Reay.
- For the support and involvement of the Parish Council on the Keep Britain Tidy campaign, due in spring 2025.

43/24/25 External Audit – Email Received 11th June 2024 from PKF Littlejohn LLP

The following response received from the external auditor PKF Littlejohn LLP was noted.

WI0187: Receipt of documents – notification of exempt status, 2024

This is an automated message to notify you that we have received and logged the notification of exempt status for the year ended 31 March 2024 submitted to us for Poulshot Parish Council. By notifying us that Poulshot Parish Council has claimed exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued by us for this reporting year.

Thanks, were also extended to the RFO for another good audit.

44/24/25 Finance Report and Bank Balances

Members received and **NOTED** the 12th of July 2024 spreadsheet showing Bank balances of the Parish Account £20,675.96 and Community Fund £10,000.00 towards flooding defences.

The Traveller site plan was also mentioned with Cllr Reay stating that the draft Gypsies and Travellers Development Plan Document was considered by Cabinet on 15 July 2024, and she would send through the link to the documents.

Concerns were raised by Members on the proposed location of two site within the local area these being 2 plots at Whistley Road, Potterne and 10 plots at Oxhouse Farm, Rowde.

39/24/25 Planning Applications and Decisions

The following application was considered along with the comments and recommendation from the Planning Working Group. It was therefore: -

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10th September 2024.

47/24/25 Confidential Session

It was proposed by Cllr Bissett, seconded by Cllr Church, and UNANIMOUSLY RESOLVED to go into a Confidential Session. Cllr Bissett requested members of the public to leave the meeting.

48/24/25 Confidential Minutes of the 14th May 2024

It was proposed by Cllr Bissett, seconded by Cllr Hues and UNANIMOUSLY AGREED that the Confidential Minutes of the 14th May were a true record of the meeting, these were the duly signed by the elected Chairman for this meeting, Cllr Bissett.

49/24/25 Village Hall Playground

After more deliberation and reflection, Members decided to bring the matter to an end.

Meeting ended at 21:15

Signed.....



Date.....

