

# POULSHOT PARISH COUNCIL

Cllr Mike Davis (Chair)  
Cllr Liz Bissett (Vice-Chair)  
Cllr Claire Church  
Cllr Tim Hues  
Cllr Nina Jeffries  
Cllr Dan Scott  
Cllr Chris Dyke

10<sup>th</sup> July 2024

Dear Councillor,

You are summoned to attend a meeting of Poulshot Parish Council on Tuesday 16<sup>th</sup> July 2024 at 7.30 pm in the Village Hall.

The Press and Public are welcome to attend this meeting. Questions and statements will be taken from members of the public for 15 minutes at 7.30 pm, if required, prior to the start of the meeting, in accordance with the Parish Council's Standing Order No 3.

Yours sincerely

A handwritten signature in cursive script that reads "Jeannette Young". The signature is written in black ink and is positioned above the printed name and title.

Jeannette Young  
Parish Clerk

POULSHOT PARISH COUNCIL  
COUNCIL MEETING TO BE HELD IN  
THE VILLAGE HALL  
ON TUESDAY 16<sup>th</sup> July 2024 AT 7.30 P.M.

The Press and Members of the Public are welcome to attend.

The Openness of Local Government Bodies Regulations 2014 permits the audio and visual recording and photography of the Council and Committee meetings by the general public and/or media. It would be appreciated if persons wishing to take photographs or to record a meeting, were, wherever possible, notified to the Chairman or Clerk before the meeting concerned.

**Public Participation-**

No decisions or arrangements will be made in this section. You will be allowed a maximum of 3 minutes. Maximum of 15 minutes allowed in total, in accordance with Standing Order No 3.

**AGENDA**

**1. Apologies**

To consider apologies.

**2. Disclosure(s) of Interest.**

To receive any declaration of interest by a member in relation to matters to be considered at this meeting as required by the Code of Conduct.

**3. Minutes**

To confirm as a true record the Minutes of the meeting of the 14<sup>th</sup> May 2024. The attachments will form part of these main minutes but will not be redistributed with this Agenda.

**4. Chairman's Announcements**

- Thank you for the clearing of the playground outside of the Village Hall
- Successful Lackham Vintage Society 'Car Gathering' on the Village Green. All donations received this year were for The Dorothy House Hospice.

- D Day and Church Fete, thank you to the organisers.

## 5. Police Report

The police report from May 2024 attached

## 6. Update from Wiltshire Councillor Tamara Reay

## 7. Planning Applications:

Comments and observations to be submitted to Planning at Wiltshire Council on the following applications.

Poulshot CP Application Ref PL/2024/04901 - Full Planning Permission  
Address: Land adjoining 11 Barley Hill Lane, Barley Hill Lane, Poulshot, SN10 1RS

Proposal: Erection of dwelling

Applicant Name Mr and Mrs Herridge

Case Officer: Meredith Baker

Respond By 27-06-2024. - **extension requested and granted until 17<sup>th</sup> July 2024**

Application Link: <https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000006Wxa>

**Recommendation:** from the Planning Working Group is to object to this application due to the concerns raised below at agenda item 8.1 Notes are also attached from this working group and can be found at the same item number 8.1.

## Decisions for Noting:

Application Ref PL/2024/03712 - Householder Application

Address: 18 Mill Lane, Poulshot, Devizes, SN10 1SA

Proposal: Removal of existing tree and construction of new single storey side extension

with internal alterations. Timber cladding to elevations.

Applicant Name: Mr Urda Case Officer: Jane Sanger

Decision Date: 19-06-2024 **Decision: Approve with Conditions**

Application Link: <https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000005Zfzt>

Application Ref PL/2024/03804 - Advertisement Consent

Address: Corner of Devizes Road, Caen Hill, Devizes

Proposal: Erection of temporary advertising sign to direct public to Aubreys Yard,

Poulshot. Non-illuminated.

Applicant Name: Ashford Homes Case Officer: Jane Sanger  
Decision Date: 27-06-2024 **Decision: Approve with Conditions**  
Application Link: <https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000005euGG>

## 8. Working Group Notes

### 8.1 Planning working Group Notes – 25<sup>th</sup> June 2024

Notes from the Planning Working Group attached with the following recommendations:

- Concern of over development of the site which sits in a conservation area and its consumption of the total plot area.
- If the application gets approved, the remaining large house will sit within an extremely small plot.
- The recent Housing Needs Survey showed Poulshot had sufficient housing to meet the needs of the community.
- To fully support the concerns of residents especially the those of the direct neighbouring property. It appears no consideration has been given to the impact on their lack of privacy should this application in its initial guise be approved.
- Would like consideration given to reducing the size of the planned build, with additional thought given to a single-story build or relocation of windows, avoiding the intrusion of privacy issues.

**Recommendation:** To Members is to object to this application due to the concerns raised above in bullet point format.

### 8.2 Village Survey Working Group Notes -

Notes from the Village Survey Working Group attached. Cllr Bissett to update on any further progress.

## 9. Grant Applications

**9.1** Grant application from allotment tenants (attached) requesting funding to provide a permanent fence separating the parish allotments from the rest of Green Gardens. This is to prevent casual access to the allotments by people and animals and provide a more appropriate long-term fence in keeping with the ambiance of Green Gardens.

Scoring 17/21

**9.2** Following the issued grants of £ 500 for the D-Day and silent disco events, there is a surplus of just over £66 due back to the Council. However, a request has been made to put the surplus £66 towards a cricket match/BBQ event for the younger residents of the village, being held on the 30<sup>th</sup> August 2024.

**Recommendation;** Outstanding monies to be returned as per the Councils Policy and consideration given to a one off donation to Poulshot Friends and Neighbours Club to help with the funding of the planned cricket match/BBQ event on 30<sup>th</sup> August 2024 .

## 10. Village Trust Update and Requests

Requests are all in **bold**.

Poulshot Village Trust committee members thought you might like a brief update on activities it has been undertaking and, with your permission and support it would like to undertake in the future.

In March the remaining Spanish Bluebells in Green Gardens were removed. It is likely that this has not eradicated them, **so with your agreement the exercise will be repeated next year**. Similarly, as agreed previously, members continue to tackle the hogweed in one area of Green Gardens. After two years of just removing the flowers from the plants, this year members are cutting the young plants down before they flower. Although this seems to be more successful, regrettably there is little hope of stemming the tide when the remainder of the woodland is covered in cow parsley and hogweed. The only chance is of all the fallen branches and felled timber in can be placed in the dead hedges or removed so that mowers can be used to suppress growth. With that in mind and just tidying generally **would you please permit a 'tidy-up' in Green Gardens in October?**

The margins around the ponds on the Green are now very dense and hide the ponds from view; as we have had your support in the past, the intention is to hold a working party on 13 July (Before your next meeting) to reduce the height of the margins. Looking further ahead members are willing to clear the ponds of excess growth and the invasive New Zealand Pygmy Weed. The waste from the maintenance needs specialist disposal because of the New Zealand Pygmy Weed; it was removed by a waste contractor last year paid for by the Council. **If the Council is willing to pay for disposal of the waste again Trust members will carry out the work in November**, when there is no risk of disturbing the Great Crested Newts,

The permanent plaques for each tree along the Queen's Platinum Jubilee Oak Walk have been manufactured. The Trust Committee is planning the install these on 31 August, just before the anniversary of the Queen's death. **Would Councillors like to lead the installation and would the Councillors wish to invite anyone else to participate, such as Wiltshire Councillors to garner support of the improvements to the Broadway?** The Trust Committee would make the arrangements.

Finally, may we ask **if you have any thoughts on the Keep Britain Tidy campaign due in spring 2025?** Members stand ready to arrange the event or support any Council plans to hold a clean-up and suggest early to mid-March as a good time.

## 11. External Audit – Email Received 11<sup>th</sup> June 2024 from PKF Littlejohn LLP To Note; -

*WI0187: Receipt of documents – notification of exempt status, 2024*

*This is an automated message to notify you that we have received and logged the notification of exempt status for the year ended 31 March 2024 submitted to us for Poulshot Parish Council. By notifying us that Poulshot Parish Council has claimed exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued by us for this reporting year.*

*If you did not submit your notification of exemption by the specified submission deadline and were sent chasing letter(s), you will receive an invoice for those chaser charges calculated in accordance with the fee scales set by Smaller Authorities' Audit Appointments Limited which are available to view here.*

*Unless we receive any correspondence from local electors during the period for the exercise for public rights that requires us to contact you, you will not hear from us again this year, except to chase any outstanding fees.*

**12. Finance Report and Bank Balances.** To receive and **Note**; - To follow.

**13. Financial Expenditure.**

To consider and to **Approve** the attached expenditure report – To follow.

**14. Date of Next Meeting**

10<sup>th</sup> September 2024

**15. Confidential Session**

Exclusion of Press and Public It is recommended that under section 100 (A) (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in Part 1 of Schedule 12 (A) of the act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

<p>Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property. And Any instruction to counsel and any advice received, information obtained or action to be taken in connection with - (a) any legal proceedings by or against the authority,</p>	<p>Public excluded from the meeting to enable consideration of the reports and proposals</p>	<p>Publicity in relation to the proposals could prejudice sensitive negotiations by the Council in making its decisions.</p>
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**16. Minutes 14<sup>th</sup> May 2024**

To confirm as a true record the Confidential Minutes of the meeting of 14<sup>th</sup> May 2024.

**17. Village Hall Playground**

To further consider a request from a member of the Village Hall Committee.